



**THEOLOGICAL EDUCATION BY EXTENSION
COLLEGE**

(ASSOCIATION INCORPORATED UNDER SECTION 21, No. 2007/030481/08)

AWARD IN THEOLOGY

YEARBOOK 2009

Equipping Anyone Anywhere For Ministry

PROVISIONALLY REGISTERED WITH THE DEPARTMENT OF EDUCATION UNTIL 31ST
DECEMBER 2010 AS A PRIVATE HIGHER EDUCATION INSTITUTION UNDER THE
HIGHER EDUCATION ACT, 1997.

PROVISIONAL REGISTRATION CERTIFICATE NO. 2008/HE08/002

I M P O R T A N T

REGISTRATION PERIOD FROM

1ST OCTOBER 2008 TO 31 JANUARY 2009

OUTSIDE SOUTH AFRICA FROM

1ST OCTOBER 2008 TO 15TH JANUARY 2009

The College will be CLOSED during the following periods :

6th April to 14th April 2009 (inclusive)

21st May to 22nd May 2009 (Inclusive)

29th June to 12th July 2009 (Inclusive)

14th December 2009 to 3rd January 2010 (inclusive)

COLLEGE HOURS

Office :

Monday, Tuesday & Thursday	08h00 – 16h00
Wednesday (due to College devotions)	08h45 – 16h00
Friday	08h00 – 15h30

Library :

Mon, Tues & Thursday	08h30 – 15h30
Wednesday (due to College devotions)	08h45 – 15h30
Friday	08h30 – 15h00
Saturday (Gauteng Tutorial days only)	08h00 – 12h30

Please inform TEEC immediately in writing of any changes to your address or any other personal information.

Failure to do so will not be accepted as an excuse for late or lost course material or assignments.

Theological Education by Extension College Southern Africa

You are requested to contact TEE College for any additional information.

POSTAL ADDRESS:	TEE College PO Box 74257 Turffontein 2140 South Africa
STREET ADDRESS:	20 Gantner Street Haddon 2190 Johannesburg South Africa
TELEPHONE NUMBERS:	011-683-3284/5/6 011-683-3482 011-683-3453 011-683-3562
FAX NUMBERS: FOR REGISTRATION PURPOSES ONLY: GENERAL:	011-683-3368 011-683-3522
EMAIL ADDRESS:	admin@tee.co.za
INTERNET HOMEPAGE:	www.tee.co.za

Welcome to a new year with TEE College's Award in Theology. Our hope and prayer is that you will enjoy your studies, and that they will equip you to be a more effective servant of the Christian gospel.

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HOW TO REGISTER

Registrations will only be processed if

- **the full fee is received together with your Registration Form, before the registration closes. (Receiving either the payment or Registration Form without the other before the registration closes will not guarantee registration);**
- **both sides of the Registration Form are completed in full;**
- **the Form is signed by YOU;**
- **you have no outstanding debts with the College. (This includes outstanding fees, postage, library fines or books.)**

FEES

If you are using this Yearbook and planning for future years, remember that the fees will change.

Fees for AWARD courses that are paid **IN FULL** at the time of registration receive a **LARGE DISCOUNT**.

NEW! A payment option is now available. See OPTION C below.

NO REGISTRATION WILL BE PROCESSED UNLESS ALL OUTSTANDING FEES HAVE BEEN PAID IN FULL.

Award Fees:	
October 2008 to September 2009	
Each Award course costs	R 450
(Only if you choose to pay in instalments)	
Repeat fee to repeat the whole course	R 300
Repeat fee for one assignment	R 100
Repeat fee for two assignments	R 160

REFUND POLICY

Students who cancel their registration **in writing** before the 1st assignment is due will be charged a cancellation fee of 40% of the total **Course fees**. Courses cancelled after the 1st assignment is due, will have to be paid for in full.

STUDENT FINANCIAL AID

The TEE College does not at present hold any funds for bursaries. Please contact your denominational authorities.

TEE College, does however allow an instalment payment option, please see the Methods of Payment and Payment Options below.

Full details with regards to Finance and Fees Policy are given in the Regulations.

SURETY PROVISION

In the unlikely event of the TEE College ceasing to operate, students registered for the current academic year may be refunded to a maximum of 50% if their full course fees have been paid.

PAYMENT OPTIONS

1. Choose a payment option which suits you.
2. Please indicate on your registration form which option you have chosen.
3. Fill in and sign the Payment Option Form on the back of the Registration Form.
4. NO REGISTRATION WILL BE PROCESSED UNLESS ALL OUTSTANDING FEES HAVE BEEN PAID IN FULL AND AT LEAST THE MINIMUM DEPOSIT IS PAID. (Option C).

OPTION A		
LARGE DISCOUNT		
FULL PAYMENT BY 31 JANUARY 2009		
		(Repeats)
Each Certificate course costs	R 390	R 300

OPTION C

SIX INSTALMENTS

FULL PAYMENT BY 30 JUNE 2009

PLEASE NOTE THAT BY CHOOSING OPTION C YOU UNDERTAKE TO PAY YOUR ACCOUNT OFF EVERY MONTH AND THAT IT WILL BE PAID IN FULL BY THE END OF JUNE.

IF YOU DO NOT COMPLY YOUR ACCOUNT WILL BE CONSIDERED OVERDUE. INTEREST WILL BE CHARGED ON OVERDUE ACCOUNTS.

		(Repeats)
Each Award course costs	R 200 upon registration	R 150
	R 50 by 28 February 2009	R 30
	R 50 by 31 March 2009	R 30
	R 50 by 30 April 2009	R 30
	R 50 by 31 May 2009	R 30
	R 50 by 30 June 2009	R 30

METHODS OF PAYMENT and REGISTRATION

Students who fax their registration forms must keep the confirmation of fax.

METHOD 1

The best and safest way of payment is by using the M65 form which is provided by the College. The M65 can be used at any branch of the Standard Bank in South Africa.

- a) Ensure that your SURNAME and Student Number (if you have one) is marked clearly on the form. If you are a new student of TEE College and do not have a student number yet, please use your ID number. An example of a properly filled out M65 is on page 6.
- b) The M65 form has 3 copies. The bank keeps one copy and gives you the other two.
- c) One copy is for your own records to keep as proof of payment. When you

have deposited the money, you must mail or fax the second copy to the College together with your registration form to advise us of your payment. Please address this to "The Bursar".

- d) The Registration form, properly filled out and signed, must accompany your copy of the M65. Otherwise, we cannot link the payment with your registration.

The College Fax for registrations is 011-683-3368

If you fax payment information to the College, there is no guarantee that we have received it, even if your fax machine gives you a confirmation. The College cannot accept responsibility for faxes that fail to arrive.

We strongly recommend, therefore, that you mail your proof of payment and registration form rather than faxing.

An example of a completed M65 form can be seen on the next page.

M65

M65

M65

The Standard Bank of South Africa Limited

Registered Bank

Reg. No: 62/00738/06

yy mm dd

M65 Credit Transfer

04 01 04

Theological Education by Extension College

Branch: Southdale, Johannesburg

Teller's Date Stamp and Signature	Cash Notes		
	R5		
	R10		
	R20	20	00
	R50		
	Coin R100	1500	00
Cash Deposit Fee	Postal Orders for collection		
	Total Cash		
Cheques - Drawer's Name			
Function M65 (M) E		Total Credit* R	1520 00

Customer ID No	2	0	5	Z	E			
Amount	1520-00 E							
Transaction Code	E For Bank completion only							
Depositing IBT No	E For Bank completion only							
Surname/Group Name	D	L	A	M	I	N	I	E
Student No or Initials	1	9	6	2	3	E		

*Show Rand and cents to agree with Total Credit

Depositor's Signature  Operator's Initials

M65

M65

M65

METHOD 2

You may deposit the fee payment in any branch of Standard Bank, using the bank's deposit slip or you may use online banking. Use your SURNAME and Student number or ID number as a reference. See the example of a correctly filled out deposit slip below. Make sure the copy of the deposit slip is sent with your registration form (You may make a copy of the deposit slip for yourself)

Banking Details

Standard Bank: Southdale

Branch Code: 006405

Account number: 201075814

If someone else pays for you, make sure that they use **YOUR** SURNAME AND STUDENT NUMBER (ID if you are a new student) as a reference on the M65 or bank deposit slip.

If a church is paying for more than one student with the same payment they must please fax a Remittance Advice to (011) 6833368 or post it with the registration forms.

HOW TO COMPLETE A DEPOSIT SLIP

D E P O S I T S L I P										Date: <u>01 / 01 / 2010</u>													
Deposit to										<table border="1"> <tr> <td>Notes</td> <td>160</td> <td>00</td> </tr> <tr> <td>Coins</td> <td></td> <td></td> </tr> <tr> <td>Postal Order</td> <td></td> <td></td> </tr> <tr> <td>Total Cash</td> <td>160</td> <td>00</td> </tr> </table>		Notes	160	00	Coins			Postal Order			Total Cash	160	00
Notes	160	00																					
Coins																							
Postal Order																							
Total Cash	160	00																					
Deponeer aan TEE COLLEGE																							
Account number / Rekeningnummer 2 0 1 0 7 5 8 1 4																							
Telephone no. including dialing code Telefoon no. en skakelkode 082 555 1234										<div style="background-color: #cccccc; padding: 10px; text-align: center;">Date Stamp</div>													
Signature <i>Dlamini</i> Handtekening.																							
Depositors name or reference. These details will appear on the account holders statement. D L A M I N I S 1 9 6 2 3																							
Cheque Deposits (Drawers name)										Total Cheques													
										Total													
										160 00													

YOU SHOULD PUT YOUR STUDENT NUMBER & SURNAME AS A REFERENCE!

METHOD 3

You may send cheques, money orders or postal orders, made payable to "TEE College." A Registration Form must accompany this payment. (If you choose to pay in this method your Registration Form cannot be faxed and must be posted, as we will get the form and the payment separately and may not be able to tie them up.)

NEVER SEND CASH IN THE MAIL – NOT EVEN BY REGISTERED MAIL.

Note: If you pay by cheque and it is returned to us by the bank for whatever reason, an admin fee of R50 will be charged and you will be given **48 hours** to pay the minimum deposit. Failing to do so will result in your registration being cancelled and you will still be liable for 40% of all fees incurred.

METHOD 4

You may pay using a Visa or MasterCard credit card. Bring your card in with you when you come in person to register. If you are not able to come to the College, ask for a form to be faxed to you. Fill the form in and fax it back to the College. This form authorises the College to use your credit card details.

METHOD 5

You may register in person during normal working hours, provided you have a properly filled out Registration Form and the necessary payment. There is no guarantee that you will be able to take the material away with you.

NO telephonic registrations will be accepted.

METHOD 6

You may register online at www.tee.co.za and then email us your attached proof of payment.

Students must follow up their registrations 72 hours after sending their registration forms. The College does not take responsibility for any students not being registered without the correct procedures being followed. If a student follows up after registrations have closed and the student is not registered, it will be too late to register the student. So make sure you register early to avoid disappointment.

STUDENTS LIVING OUTSIDE SOUTH AFRICA

Please post your registration form to reach us **before 15th January 2009**. You may only pay in South African Rands. Other currencies are not acceptable. POSTAGE IS NOT INCLUDED IN YOUR FEES.

GENERAL INFORMATION

PERIOD OF REGISTRATION

Award Registrations take place from 1 October 2008 to 31st January 2009. NO registrations will be accepted after that date.

No registration will be accepted from a student who has previously been expelled from another institution.

REGISTRATION FORMS

Registration must be on the official registration form. Forms will be sent to current TEEC students who have not yet completed their studies. New students should ask for the form from the College in good time to register before the closing date. It is the student's responsibility to obtain a registration form from the College in good time to register before the closing date.

ALL Award students must show which LANGUAGE they would like to study in by drawing their ticks in the correct column in the boxes on the Registration form.

LATE REGISTRATIONS

No late registrations will be accepted, that is, no registrations after 31st January 2009 from students within South Africa and 15th January 2009 from students outside South Africa.

CANCELLATION OF REGISTRATION

Students who cancel their registration **in writing** before the 1st assignment is due will be charged a cancellation fee of 40% of the total Course fee. Courses cancelled after the 1st assignment is due, will have to be paid for in full.

NOTE: THE STUDENT IS STILL LIABLE FOR THE FEES EVEN IF THEY HAVE NOT DONE ANY WORK. The student will also have to pay the relevant fees when they register again.

STUDENT NUMBER AND STUDENT CARD

A **student number** will be given to each student registered with the College. This number should be quoted in all correspondence to the College, and referred to in all telephonic conversations or faxes. This speeds up the process of tracing particulars in student records.

A **Student Card** is given to each student when you register. **The card must be shown when visiting the College and is required when using the Library** and as proof of registration. Discounts at bookshops, trains, etc. are also available at some places. The replacement fee for a lost card is R30.00, excluding postage.

ACADEMIC RECORDS

Transcripts of Academic Records are available by post for a fee of R30.00 per transcript, excluding postage. If you come in person, we will require 48 hours notice to prepare the record.

OVERDUE ACCOUNTS

Overdue accounts include the following:

- Instalment option not paid in full by the end of June of the Registration period.
- Unpaid postage and fax charges.
- Unpaid admin fees.
- Any other unpaid items ordered from the College and charged to a student's account.
- Unpaid Library fines.
- Library books not returned.

No results will be given to students with overdue accounts. All students who settle their account after the results have been released need to request the results personally. All fees paid to the College will be processed against outstanding debt.

INTEREST ON OUTSTANDING FEES

10% interest will be charged to all students who fail to settle their accounts by the end of May of the current Registration period.

RE-REGISTRATION TO REPEAT OR COMPLETE COURSES

Students who have failed, or have not completed a course, are allowed to re-register to repeat the course unless the course has changed or if certain other conditions apply. Contact the Student Services Department for details. No postponements are allowed.

RE-REGISTRATION TO REPEAT ASSIGNMENTS : Please read these new regulations

In certain cases you may register to repeat only the assignment you failed. This regulation applies if you do not send in or fail 1 assignment in a course with 3 assignments (e.g. 172, 100 or 101), or if you do not send in or fail 1 or even 2 assignments in a course with 4 assignments. The costs are on page

If you fail more than this you will need to repeat the whole year. If you wish to repeat, please phone the Student Services office to see if this is possible.

COLLECTION OF COURSE MATERIAL

If a student comes in to register and signs for the course material package, TEE College will assume that the student has received all the relevant material.

DELIVERY OF COURSE MATERIAL (collect from the post office)

Your course material will be sent by insured post and you will need to go to the Post Office to **collect the parcel**. Please do not wait for the post office to contact you. Ask regularly if a parcel has arrived for you.

If you do not receive your course material within two weeks of your registration, it is your responsibility to phone the College for a tracking number.

The College will not be held responsible for students not getting their material on time, if the student waits longer than 2 weeks to enquire.

The Registration Fees cover postage of the course material for postage within South Africa ONLY. Course material sent outside South Africa and all other postage for all students (requested by the student e.g. lost assignment book) will be charged to the student's account.

RECEIPT OF COURSE MATERIAL

When you receive your material, please check it against the Confirmation of Registration form and packing slip. If there is a mistake, contact the Despatch Department at TEEC within two weeks of receiving your package. Incorrect or duplicate material must be sent back, unmarked, as soon as possible.

REPLACEMENT OF LOST/DAMAGED/STOLEN COURSE MATERIAL

You will be charged for the replacement as well as postage or faxing of any course material, assignments or tutorial letters replaced during the year. This does not apply to serious printing errors. These mistakes will be corrected.

FURTHER ORDERS FROM THE COLLEGE

If a student requests a new Student card, DVD/Video, Academic record, course material etc, the student needs to send the College a letter requesting what they require and proof of payment before the College will send it to them.

COPYRIGHT OF TEE COLLEGE COURSE MATERIAL

All TEE course material is protected by copyright and may not be reproduced or printed either in part or as a whole, nor may any material be used for profit.

STUDY SKILLS ASSISTANCE

All new students receive a **Study Aid booklet** in English, isiXhosa, isiZulu and Sesotho which deals briefly with the following:

- how to study;
- how to write assignments;
- how to use a dictionary and the Good News Bible.
- how to write a sermon, a letter and a dialogue/conversation.

Additional copies may be bought for R50.00 from the College, excluding Postage.

GRADUATION CEREMONY

FULFILMENT OF REQUIREMENTS

Students who complete all requirements for the various programmes offered by TEEC graduate during an annual ceremony.

GUESTS

Normally each student may invite up to 3 guests only.

PHOTOGRAPHS AND VIDEOS

A professional photographer will be on hand for photos. Guests may videotape the proceedings provided that this does not interfere with the graduation ceremony. Guests may not take photographs during the proceedings.

MEDALLIONS AND GOWNS

Graduates need to purchase or hire their own gowns for their graduation. The supplier will be present at the Graduation ceremony to assist you. The College will supply medallions to Certificate and Award graduates free of charge.

DATE AND VENUE

The next graduation ceremony takes place on Saturday 18th April 2009 at 1:30pm. Graduates will be informed of the venue during 2009.

CREDITS TOWARDS THE CERTIFICATE OF COMPETENCE IN THEOLOGY

Once you have completed the Award Programme and would like to continue with your studies, you may apply for a maximum of three Certificate credits. These must be applied for in writing as Recognition of Prior Learning credits.

THE LINK – TEEC NEWSLETTER

The College newsletter - THE LINK - is normally published twice a year. Please make sure of the deadline dates for submission of articles and contributions. Advertising space is available. Contact the College.

THE TEE COLLEGE JOURNAL

The TEE College Journal is produced annually. This is an excellent forum for the publication of staff, student and past student articles as well as articles relevant to theological education in Southern Africa. Articles may be submitted to the Principal for review and possible inclusion. Current and back copies may be purchased from the College.

THE TEE COLLEGE AWARD IN THEOLOGY

This Award Programme is designed to:

- ◆ prepare you to contribute towards the ministry of your church;
- ◆ provide you with the knowledge, skills and values you will need to do theology in your context;
- ◆ help you think more deeply about Scripture and the Church in a variety of contexts;
- ◆ enable you to put into practice - in the church and the community - what you are learning;
- ◆ help you to grow spiritually as you learn to use what you are studying in your daily life and ministry;
- ◆ give you credits, on completion of the whole Award Programme, towards the Certificate in Theology.

We recommend that:

- ◆ you study a maximum of two courses at a time if you are a part-time student and no more than three if you study full-time;
- ◆ you set aside at least two to three hours study time per week per course;
- ◆ you give yourself more study time before assignments are due, as you may have to do practical work away from your desk;
- ◆ you attend a tutorial group if at all possible.

NOTE: This qualification does not automatically lead to any kind of ministry within your church. Ask your church leaders for advice about this yourself.

IMPORTANT NOTE:

This programme is underwritten by the participating churches of the TEE College Council and is not registered as a qualification on the National Qualifications Framework. Completion of this programme does not guarantee that you are qualified for ministry in your Church. You should communicate with your Church authorities in that regard.

OUTCOMES FOR THE TEE AWARD IN THEOLOGY

By the end of this programme, you should be able to:

- ◆ show how your personal faith has developed and grown;
- ◆ tell others about the Christian faith with more understanding of the Bible and its meaning;
- ◆ explain the most important teachings and apply them to your own life and to the life and ministry of your church;
- ◆ offer healing and care to individuals in your church and in the community;
- ◆ use the knowledge and skills you have gained to contribute towards change in your church and community

CHOICE OF COURSES

To gain the Award in Theology you must study all the **required** (compulsory) courses, and **three** of the courses of your own choice (optional courses).

Required (compulsory) courses:		Languages Available
102	God and God's People	English, isiZulu, isiXhosa, seSotho.
121	Jesus Christ and His People	English, isiZulu, isiXhosa, seSotho
141	Basic Christian Doctrine	English, isiZulu, isiXhosa, seSotho
Your own choice of courses (optional):		Languages Available
101	Introduction to the Bible English,	isiZulu, isiXhosa, seSotho.
153	South African Church History	English, isiZulu
171	Pastoral Studies	English, isiZulu
172	Preaching	English, isiZulu, isiXhosa, seSotho

If you do not want to study for the full Award, but are simply taking individual courses for interest or further knowledge, you are of course free to take whichever courses you want to, but please inform us about this in writing.

LANGUAGE CHOICE

ALL Award students must show which LANGUAGE they would like to study in by placing their ticks in the correct column in the boxes on the Registration form.

If you do not do this, TEE College is not responsible for the costs of replacing course material that has not been supplied in the language of your choice.

SPECIAL FOCUS STUDIES

You may also be interested in our new **Special Focus Studies**. These are made up of four (4) Award courses on a certain topic e.g. Know your Bible or Care for People. A certificate will be given when you complete all four courses. Credits gained for the Special Focus Studies may be credited towards the Award if you wish to continue studying. For more details please contact TEE College for an information brochure (pamphlet).

If you are a new student, we strongly recommend that you register as soon after the 1st October as possible and no later than the end of 2008. Doing this will enable you to start studying early and settle in to a new and challenging way of study.

ASSIGNMENTS

- ◆ Detailed information about assignments for each course is contained on the Course Information pages later in this book. Most courses require FOUR (4) compulsory assignments. The due dates for each assignment are given on the course information page **AND** on a page in the assignment booklet.
- ◆ Other instructions relating to assignments can be found in the assignment booklet and in the Study Aid.
- ◆ The pass mark for all courses is 40%.
- ◆ No extensions are granted. If an emergency arises the student may submit an assignment up to two weeks late. Ten marks will be taken off the final mark for the assignment.

OWN WORDS

It is very important that you use your own words when writing assignments. Work should not be copied from the workbook.

COPYING

No copying of other students' work is allowed. Those working in a group, may share ideas, but each person's work must be in their own words and should include some of their own ideas as well.

The marker will report any copied work to the College Examination Board who will take severe action. For the full regulations look in Regulations Book.

You will find the name, address and telephone number of your marker on your Assignment Cover which will be posted to you with the course material.



Please remember that your Assignments must ALWAYS be posted directly to your marker. If you post them to the College without being told to do so, you will have to pay for postage.

Your assignment must have an Assignment cover on which you have written your name, address, student number, and the number of the assignment.

You must make and keep a copy (photocopy or carbon copy) of your assignment in case it gets lost in the post.

COURSE 101: INTRODUCTION TO THE BIBLE

Languages:

This course is available in English, isiZulu, isiXhosa and Sesotho.

Course Description:

This course is an introduction to the Bible which covers:

- the relationship between the books of the Old Testament and those of the New Testament;
- the way in which the Bible has come to us;
- the Bible as an inspired book;
- the nature of the God who works in history through the covenants he makes with human beings.

Outcomes: If you complete this course successfully, you should be able to:

- interpret and apply the Scriptures more faithfully.

Course Assessment:

Assignment 1 – 15 April

Assignment 2 – 15 July

Assignment 3 – 1 October

There are no examinations for the Award courses.

COURSE 102: GOD AND GOD'S PEOPLE

Languages:

This course is available in English, isiZulu, isiXhosa and Sesotho.

Course Description:

This course will give you an introduction to the Old Testament. It works systematically through the books of the Old Testament to give you the history of God's people, the Israelites. It will also help you to understand the way in which they understood God and his dealings with them as a nation.

Outcomes:

If you complete this course successfully, you should be able to:

- outline the history of the people of Israel;
- place Bible books, events and people in their proper historical context;
- use your knowledge to help you understand and interpret the New Testament;
- apply Old Testament insights into the nature of God to real life situations in your own context.

Course Assessment:

Assignment 1 – 15 April

Assignment 2 – 15 June

Assignment 3 – 14 August

Assignment 4 – 1 October

There are no examinations for the Award courses.

COURSE 121: JESUS CHRIST AND HIS PEOPLE

Languages:

This course is available in English, isiZulu and isiXhosa and Sesotho.

Course Description:

This course covers the life of Christ as told in all four Gospels. This includes:

- the Jewish background to Jesus' life and ministry;
- the significance of the ministry and person of Jesus;
- the growth of the early Church;
- the Letters and Revelation.

Outcomes:

If you complete this course successfully, you will be able to:

- show how the Old Testament was fulfilled in the life, death and resurrection of Jesus;
- explain simply who Jesus is and the salvation he came to bring;
- describe how the Church spread out from Jerusalem, some of the problems it faced and how they were solved;
- find solutions to some of the problems in the life of the Church and the world today based on the letters of the New Testament;
- use the life of Jesus and the Early Church as a model for Christian discipleship and mission in today's world.

Course Assessment:

Assignment 1 – 15 April

Assignment 2 – 15 June

Assignment 3 – 14 August

Assignment 4 – 1 October

There are no examinations for the Award courses.

COURSE 141: BASIC CHRISTIAN DOCTRINE

Languages:

This course is available in English, isiZulu, isiXhosa and Sesotho.

Course Description:

The Early Church soon found itself trying to express in creeds what it knew about the person of Jesus and the nature of the Church.

This course is an introduction to the Apostles' Creed and looks at the basic doctrines of the Christian Church:

- God the Father and Creator, God the Son and Redeemer of the world, God the Holy Spirit;
- the one, holy, catholic and apostolic Church;
- salvation, heaven and hell;
- baptism, Christian ministry and prayer.

Outcomes:

If you complete this course successfully, you should be able to:

- develop your understanding of your own faith;
- explain that faith to others who do not have a Christian background.

Course Assessment:

Assignment 1 – 15 April

Assignment 2 – 15 June

Assignment 3 – 14 August

Assignment 4 – 1 October

There are no examinations for the Award courses.

COURSE 153: SOUTH AFRICAN CHURCH HISTORY

Languages:

This course is available in English and isiZulu.

Course Description:

This course covers the history of the Church in South Africa beginning with the Dutch East India Company. It looks at all of the missions that worked in South Africa and Lesotho. It also describes the origins of the African Independent Churches, the Zionist churches and key South African religious leaders. It concludes with a discussion of ecumenism and the Church's response to the Bantu Education Act.

Outcomes:

If you complete this course successfully, you should be able to:

- explain the history of any of the major churches in South Africa;
- write a history of your own local congregation.

Course Assessment:

Assignment 1 – 15 April

Assignment 2 – 15 June

Assignment 3 – 14 August

Assignment 4 – 1 October

There are no examinations for the Award courses.

COURSE 171: PASTORAL STUDIES

Languages:

This course is available in English and isiZulu.

Course Description:

This course is designed to help all those who take part in the pastoral ministry of their congregation. It includes what can be learned about pastoral ministry from the life of the Apostle Peter.

It gives a brief introduction to:

- healing and counselling;
- communication and authority;
- the importance of small groups and Bible study;
- children in the church;
- the church in the community.

Outcomes:

If you complete this course successfully, you should be able to:

- play a fuller and more informed part in the pastoral ministry of your congregation.

Course Assessment:

Assignment 1 – 15 April

Assignment 2 – 15 June

Assignment 3 – 14 August

Assignment 4 – 1 October

There are no examinations for the Award courses.

COURSE 172: PREACHING

Languages:

This course is available in English, isiZulu, isiXhosa and Sesotho.

Course Description:

This course looks at the preparation, writing and delivery of a sermon and the need for it to be relevant to the real life situations faced by the people who are in the congregation. It also looks at the importance of the life and example of the preacher for effective preaching. The course is also helpful for students who give more informal talks within group meetings of different kinds.

Outcomes:

If you complete this course successfully, you should be able to:

- prepare, write and deliver sermons or talks that are suitable to your particular hearers within a variety of different situations.

Course Assessment:

Assignment 1 – 15 May

Assignment 2 – 15 July

Assignment 3 - 15th September

Assignment 3 is an oral preaching assignment

There are no examinations for the Award courses.

Oral preaching assignment: The student must write and preach a sermon. The student must fix his/her own date for the sermon with their minister. The sermon and all the papers relating to the oral assignment must reach the marker no later than 15th September. Students who are not licensed to preach could give an informal talk to a church group. It will be assessed in the same way as a sermon in church.

There is a separate booklet and Assignment cover for this Assignment with detailed instructions which you must follow carefully.

Methodist students should note that this assignment is not your Trial Service. **The sermon for this course is marked at the College and not in your Circuit.**

TUTORIALS, REGIONAL CENTRES,

REGIONAL CO-ORDINATORS

GENERAL

Because TEE College is an **extension** College, we have 19 Regional Centres throughout Southern Africa to assist you with your studies. A Regional Co-ordinator takes responsibility for each Regional Centre.

We strongly recommend that you:

- find out who your Regional Co-ordinator is and get in touch as quickly as possible to introduce yourself;
- attend all the tutorial meetings that you possibly can;
- consult with your Regional Co-ordinator about which courses - and how many - you study each year;
- try to fit your subject choice to the tutorials that are available in any given year;
- find out if there are any special tutors who can help you by telephone contact or personally;
- find out who else is studying your subjects in your area, and make contact with them.
- Find out what tutorial support is being offered by your church authorities.

REGIONAL CENTRES AND CO-ORDINATORS

<p style="text-align: center;"><u>GAUTENG</u> Mrs Cherie v.d. Merwe (011) 6833284 [w] (011) 683 3522 [fax] cherie@tee.co.za</p>	<p style="text-align: center;">P O Box 74257 Turffontein 2140</p>
<p style="text-align: center;"><u>RUSTENBURG</u> Rev Dan Twala (014) 5548541 (o)</p>	<p style="text-align: center;">P O Box 38 Rustenburg 0300</p>
<p style="text-align: center;"><u>VENDA</u> Rev Samuel Mudau (015) 964 1627 or 082 953 0373</p>	<p style="text-align: center;">P O Box 457 Thohoyandou 0950</p>

<p><u>POLOKWANE</u> Rev Samuel Mudau (015) 964 1627 082 953 0373</p>	<p>P O Box 457 Thohoyandou 0950</p>
<p><u>MPUMALANGA</u> Rev Reggie Venter (031)751 1960 (o)</p>	<p>P O Box 4327 White River 1240</p>
<p><u>KURUMAN</u></p>	<p>Please contact TEE College</p>
<p><u>FREE STATE</u> Rev Johannes Matobako 083 671 8101</p>	<p>PO Box 5067 Bohlokong 9702</p>
<p><u>CAPE TOWN</u> Telfax 021 465 4946</p>	<p>PO Box 2384 Cape Town 8000</p>
<p><u>SOUTHERN CAPE</u> Rev Henry Petersen (044) 693 1388</p>	<p>PO Box 967 Da Gamaskop 6501</p>
<p><u>PORT ELIZABETH</u> Rev Howard Lancaster (041) 360 1267 (041) 360 9540 [fax] petee@mweb.co.za</p>	<p>All Saints Anglican Church 209 Great West Way Kabega Park 6025</p>
<p><u>GRAHAMSTOWN</u> Rev Hazel Goodfellow (046) 622 4006 rgoodfellow@imaginet.co.za</p>	<p>Christ Church 4 Grant St Grahamstown 6139</p>
<p><u>EAST LONDON</u> Rev Barry Wittstock 043 726 2961</p>	<p>7 Elizabeth Rd, Cambridge East London 5247</p>

<u>MTHATHA</u>	Please contact TEE College
<u>DURBAN</u> Mr Ray Lloyd (031) 783 4427 Phone between 17h00 and 19h00. Please DO NOT leave messages to call back!	PO Box 181 Botha's Hill 3660
<u>PORT SHEPSTONE</u> Rev Wendy McMaster (039)695 0911	P O Box 452 Umtentweni 4235
<u>KWAZULU-NATAL NORTH COAST</u> Rev Monument Makhanya (035) 337 1304	P O Box 170 Gingindlovu 3880
<u>ZIMBABWE (Bulawayo)</u> Fr George Dube Tel: (00263)91656792	Mariannahill Mission P O Box QP100 Queenspark Bulawayo Zimbabwe
<u>LESOTHO</u> Contact the office of Bishop Philip Mokuku	PO Box 87 Maseru 100 Lesotho
<u>SWAZILAND</u> Mrs Dumisile Mkhonta 002686112034	PO Box 194 Lobamba Swaziland

THE RESPONSIBILITIES OF REGIONAL CO-ORDINATORS

- the identification and training of possible tutors, as well as the setting up and maintenance of tutorial groups;
- creating opportunities for access to library and study facilities if a Regional Centre library does not exist;
- establishing and maintaining links of communication between tutorial groups and the central offices.

The Regional Co-ordinators also help to:

- make the churches in their region more aware of what the TEE College has to offer.

Regional centres might also:

- provide the opportunity for students and tutors of tutorial groups to meet with a wider group of students and tutors several times a year.

TUTORIAL GROUPS AND TUTORS

The responsibility of providing tutors and tutorial groups lies with the students' church authorities. Please negotiate with or contact your local Priest/Minister/Pastor/Circuit Supervisor of Studies.

The purpose of these groups is to provide you with an opportunity:

- to study with the help and support of qualified persons;
- to share with other students;
- to do theology in the context of your life and work.

The TEE method is not merely education by correspondence. The extension method places a great emphasis on tutorials. It is therefore of the utmost importance for you - if at all possible - to meet on a regular basis in a tutorial group. Tutors are responsible for helping to arrange study (tutorial) groups. These tutors are almost exclusively voluntary workers; occasionally they are reimbursed for their actual expenditure.