

## **C. Certificate of Competence in Theology**

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***The Certificate of Competence programme is designed to:***

- prepare you to contribute to the ministry of your church;
- provide you with the knowledge, skills and values you will need to do theology in your context;
- help you think more deeply about Scripture and the Church in a variety of contexts;
- enable you to put into practice - in the church and in the community - what you are learning;
- help you to grow spiritually as you learn to use what you are studying in your daily life and ministry.

**This qualification does not automatically lead to ordination. Ask your church leaders for advice about the requirements for ministry in your church.**

***Outcomes for the Certificate in Competence programme:***

By the end of this programme, you should be able to:

- show how your personal faith has developed and grown;
- tell other about the Christian faith with more understanding of the Bible and its meaning;
- explain the most important teachings and apply them to your own life as well as to the life and ministry of your church;
- offer healing and care to individuals in your church and in the community;
- use the knowledge and skills you have gained to contribute to towards change in your church and community.

When you have met the requirements of this programme you should then have achieved all of the outcomes listed above. These are accomplished in a variety of ways: through your reading, through your study tasks, through completing your assignments, and through writing exams. This qualification is designed to enable you to put your theological training into practice in your own context.

## ***We recommend that:***

- you study a maximum of two courses at a time if you study part-time, and no more than four courses if you study full-time;
- you set aside at least two to three hours of study time per week for each course;
- you give yourself more study time in the weeks leading up to due dates for assignments, as you may need to carry out practical work done away from your desk;
- you attend a tutorial group, if any are available near you.

***New Students:** Register as early as possible, preferably before the end of the year! This will give you the advantage of extra time to settle in to a new and challenging way of studying. You will also qualify for a discount on your study fees.*

## ***Important Note***

The Certificate of Competence programme is not registered on the National Qualifications Framework, but is recognised and underwritten by the Member Churches of TEE College. Completion of this programme does not guarantee that you are qualified for ministry in your church. Communicate with your church authorities in that regard.

## ***Programme Requirements***

The Certificate of Competence in Theology requires the successful completion of eleven courses, including four compulsory courses.

Compulsory courses are:

- 1) 201 - Introduction to the Old Testament
- 2) 221 - Introduction to the New Testament
- 3) 241 - Christian Doctrine
- 4) 270 - Called to Discipleship **OR** 276 - Spirituality.

*Note: Course 271 counts as one of the four compulsory courses, and students who have completed it should not register for course 270.*

**To successfully complete a course a student must submit and pass all assignments / tasks / exams set for that course.**

*(However note the provision for “component” registrations where, under certain conditions, the work of a course can be carried over to the following academic year).*

## ***Courses on the Certificate of Competence Programme***

<b>Code</b>	<b>Course title</b>	<b>Stream</b>
201	Introduction to the Old Testament	Old Testament
212	Amos	Old Testament
213	Genesis	Old Testament
214	Exodus	Old Testament
215	Psalms	Old Testament
221	Introduction to the New Testament	New Testament
234	Romans	New Testament
235	Philippians	New Testament
241	Christian Doctrine	Systematic Theology
251	Early Church History	Church History
253	South African Church History	Church History
266	Christian Ethics	Systematic Theology
270	Called to Discipleship	Practical Theology
272	Preaching	Practical Theology
274	Introduction Pastoral Counselling	Practical Theology
276	Spirituality - Walking closer with Jesus	Practical Theology
277	Christian Education	Practical Theology
278	The Church's response to Aids	Practical Theology
281	Guide to Religions	Systematic Theology

### ***Special Focus Studies***

If you do not wish to complete the whole of the Certificate of Competence in Theology programme, but would like to only complete a selection of courses that interest you, then you are free to choose whichever courses you wish. Certain combinations of four courses on the Certificate of Competence programme create a Special Focus Studies Certificate.

These are:

Know your Bible: *Certificate courses required*: Introduction to the Old Testament (201), Introduction to the New Testament (221), one Old Testament book, one New Testament book.

Care for People: *Certificate courses required*: Introduction to Pastoral Care and Counselling (274), The Church's response to Aids (278), Christian Ethics (266), Spirituality (276).

Preach your Faith: *Certificate courses required*: Introduction to the Old Testament (201), Introduction to the New Testament (221), Christian Doctrine (241), Preaching (272).

Spirituality: the broad picture: *Certificate courses required*: Spirituality (276), Introduction to the New Testament (221), Christian Doctrine (241), Early Church History (251).

Know your Christian Context: *Certificate courses required*: Early Church History (251), South African Church History (253), Christian Doctrine (241), Christian Ethics (266).

Live your Faith: *Certificate courses required*: Spirituality (276), Christian Ethics (266), Christian Doctrine (241), Called to Discipleship (270).

A certificate will be issued on request when you have completed the four required courses. Courses completed towards a Special Focus Studies certificate will still be credited towards the Certificate of Competence in Theology, if you wish to continue studying.

### ***Textbooks***

All textbooks for Certificate of Competence courses form part of the course and are provided to the student by the College at no extra charge. Students do not need to buy any textbooks. This does not limit students from using other sources when researching and writing their assignments.

### ***Assignments***

The required assignments, together with the dates on which they are due, can be found in the **Assignment Booklet**.

No extensions are given for assignments, and work submitted late will receive a penalty (or if very late, not be marked at all).

Refer to your **Study Aid** (which you receive once at your first registration) for important information about writing assignments.

### ***Examinations***

If your course has an exam then you will receive information about this together with the address of your exam venue by August. Exam fees are charged at registration and there are no further fees. You **MUST** bring photographic ID **and** your student card to each exam.

### ***College Rules and Regulations***

These are sent to students once with their first registration, and are also available from the College web site. Take special note of the penalties for copying another person's work and also for plagiarism! Your assignments must always be your own work and be expressed in your own words.

## Study Fee details

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On the Certificate of Competence programme:

- there is no registration administration fee;
- there is a fee for each course (multiply the fee by the number of courses you register for);
- some courses have exams, and there is an extra exam fee that must be paid at registration.

<b>Certificate of Competence</b>	
FULL Fees for 2012 (November 2011 to February 2012)	
<i>See further down for Discounted Fees</i>	
each COURSE costs (e.g. 201, 241, 253, etc)	<b>R 700.00</b>
To REPEAT a whole COURSE	<b>R 540.00</b>
To REPEAT one ASSIGNMENT	<b>R 280.00</b>

**Option A** - Registrations for the Certificate of Competence in Theology open on 01 November 2011 and close on 20 February 2012. If you register before 31 December 2011 then you qualify for these discounted fees:

<b>Option A</b>	
DISCOUNTED Fees - <i>If you pay your fees in full by 31 Dec 2011</i>	
each COURSE costs (e.g. 201, 241, 253, etc)	<b>R 595.00</b>
To REPEAT a whole COURSE	<b>R 490.00</b>
To REPEAT one ASSIGNMENT	<b>R 280.00</b>

**Option B** - Registrations for the Certificate of Competence in Theology open on 01 November 2011 and close on 20 February 2012. If you register before 15 January 2012 then you qualify for these discounted fees:

<b>Option B</b>	
DISCOUNTED Fees - <i>If you pay your fees in full by 15 Jan 2012</i>	
each COURSE costs (e.g. 201, 241, 253, etc)	<b>R 630.00</b>
To REPEAT a whole COURSE	<b>R 510.00</b>
To REPEAT one ASSIGNMENT	<b>R 280.00</b>

**Option C** - If you are not able to pay your fees in full when you register, then you may pay a deposit for each course at registration and pay the balance in instalments up to June.

You can only register up to three courses using option C - any additional courses must be paid for in full when you register. If you register early you will qualify for a discount on those extra courses.

<b>Instalment Option C (for each course - maximum 3)</b>		
FULL Fees for 2012		
Pay DEPOSIT at registration and INSTALMENTS each month		
	<i>Full Course</i>	<i>Repeat Course</i>
DEPOSIT to be paid at registration	<b>R 275.00</b>	<b>R 190.00</b>
1st INSTALMENT by 28 February	<b>R 85.00</b>	<b>R 70.00</b>
2nd INSTALMENT by 31 March	<b>R 85.00</b>	<b>R 70.00</b>
3rd INSTALMENT by 30 April	<b>R 85.00</b>	<b>R 70.00</b>
4th INSTALMENT by 31 May	<b>R 85.00</b>	<b>R 70.00</b>
Final INSTALMENT by 30 June	<b>R 85.00</b>	<b>R 70.00</b>

**Methodist Local Preachers** - Do note that the following fees apply to courses 201, 221, 241 and 272 only for the full registration period from 01 November 2011 to 20 February 2012.

If you register for any additional courses then you will pay the prevailing rates for those courses at the time you register.

<b>Methodist Local Preachers</b>	
DISCOUNTED Fees for 2012	
<i>These only apply to courses 201, 221, 241 and 272</i>	
each COURSE costs	<b>R 595.00</b>
To REPEAT a whole COURSE	<b>R 490.00</b>
To REPEAT one ASSIGNMENT	<b>R 280.00</b>

## Assessment Due Dates - 2012

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Course	Assessment 1	Assessment 2	Assessment 3
201 E	07 May 2012	06 Aug 2012	02 Oct 2012
212	16 Apr 2012	02 Jul 2012	03 Sep 2012
213	30 Apr 2012	09 Jul 2012	10 Sep 2012
214	07 May 2012	16 Jul 2012	17 Sep 2012
215	14 May 2012	23 Jul 2012	24 Sep 2012
221 E	21 May 2012	20 Aug 2012	04 Oct 2012
234	23 Apr 2012	25 Jun 2012	27 Aug 2012
235	10 Apr 2012	18 Jun 2012	20 Aug 2012
241 E	23 Apr 2012	23 Jul 2012	09 Oct 2012
251	23 Apr 2012	25 Jun 2012	27 Aug 2012
253	11 May 2012	13 Jul 2012	14 Sep 2012
266	30 Apr 2012	09 Jul 2012	10 Sep 2012
270	14 May 2012	23 Jul 2012	24 Sep 2012
272	16 Apr 2012	02 Jul 2012	03 Sep 2012
274 *	22 Jun 2012	21 Sep 2012	
276	07 May 2012	16 Jul 2012	17 Sep 2012
277	11 May 2012	13 Jul 2012	14 Sep 2012
278 *	29 Jun 2012	28 Sep 2012	
281	18 May 2012	27 Jul 2012	28 Sep 2012

**E** - The third assessment for these courses is an Exam. You will receive information for the exam in late July.

\* - These courses only have two assessments, the second assessment includes a large project.

**No Extensions** - no extensions are given. If you submit work late then you have have marks deducted as a penalty. Very late work will not be marked at all, and you will need to repeat the assessment in another year.

**Note** - If a due date falls on a date when the Post Office is closed (strike, public holiday, weekend, etc), then post your assignment on the very next working day. Always keep a copy of your assignment. Keep your "proof of posting".

# Course Descriptions

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## ***201 Introduction to the Old Testament***

### **Course Description:**

This course is an introduction to the Bible and especially to the Old Testament. The early study units discuss the history and background of the Bible. The rest of the course is a basic survey of the books of the Old Testament. The assignments will help you to apply the knowledge you have gained about the Old Testament in practical situations.

**It is one of the compulsory courses for completing the Certificate of Competence.**

*If you complete this course successfully, you should be able to:*

- explain how the Bible came to be written;
- outline the contents of any Old Testament book;
- place the major events in Israel's history, from Abraham to the return from Exile, on a timeline;
- inform others about the importance and value of the Old Testament to Christians today;
- relate the lives and experiences of Old Testament characters, especially the prophets, to issues people face today;
- value the Old Testament's link with the New Testament.

### **Course Material:**

4 workbooks.

There is no textbook.

### **Assessments:**

Two (2) written assignments, and an exam.

### **Assessment Dates:**

No extensions, penalties apply to late assignments

<b>Assignment 1</b>	<b>Assignment 2</b>	<b>Examination</b>
<b>07 May 2012</b>	<b>06 Aug 2012</b>	<b>02 Oct 2012</b>

## **212 - Amos**

### **Course Description:**

This course begins with a general introduction to the prophets in the first workbook. It then continues to study Amos in his context, followed by the social justice issues Amos faced and his visions.

### **Outcomes:**

*If you complete this course successfully, you should be able to:*

- explain the book's role and place within the Old Testament canon;
- describe the social and historical background of the book;
- give the original meaning, the historical and social context and present relevance of selected passages;
- make connections between selected passages and present day situations.

### **Course Material:**

2 workbooks

1 ISPK Textbook - "A Guide to the book of Amos"

### **Assessments:**

Three (3) written assignments, there is no exam.

### **Assessment Dates:**

No extensions, penalties apply to late assignments

<b>Assignment 1</b>	<b>Assignment 2</b>	<b>Assignment 3</b>
<b>16 Apr 2012</b>	<b>02 Jul 2012</b>	<b>03 Sep 2012</b>

## **213 - Genesis**

### **Course Description:**

This course will introduce you to the context and significance of the Book of Genesis. The author then helps you to understand the book by verse or section at a time. At the end of each chapter you will be given examples and discussion questions which help you to apply what is said, to present day situations. Many of the examples relate to Asian countries. You will need to compare them with situations in your own context.

### **Outcomes:**

*If you complete this course successfully, you should be able to:*

- explain the book's role and place within the Old Testament canon;
- describe the social and historical background of the book;
- give the original meaning, the historical and social context and present relevance of selected passages in the book;
- make connections between selected passages and present day situations.

### **Course Material:**

1 ISPCK Textbook - "A Guide to the Book of Genesis"

There are no TEEC workbooks for this course.

### **Assessments:**

Three (3) written assignments, there is no exam.

### **Assessment Dates:**

No extensions, penalties apply to late assignments

<b>Assignment 1</b>	<b>Assignment 2</b>	<b>Assignment 3</b>
<b>30 Apr 2012</b>	<b>09 Jul 2012</b>	<b>10 Sep 2012</b>

## **214 - Exodus**

### **Course Description:**

This course will introduce you to the context and significance of the Book of Exodus. The author then helps you to understand the book by verse or section at a time. At the end of each chapter you will be given examples and discussion questions which help you to apply what is said, to present day situations. Some of the examples relate to Asian countries. You will need to compare them with situations in your own context.

*If you complete this course successfully, you should be able to:*

- explain the book's role and place within the Old Testament canon;
- describe the social and historical background of the book;
- give the original meaning, the historical and social context and present relevance of selected passages in the book;
- make connections between selected passages and present day situations.

### **Course Material:**

1 ISPCK Textbook - "A Guide to the Book of Exodus"

There are no TEEC workbooks for this course.

### **Assessments:**

Three (3) written assignments, there is no exam.

### **Assessment Dates:**

No extensions, penalties apply to late assignments

<b>Assignment 1</b>	<b>Assignment 2</b>	<b>Assignment 3</b>
<b>07 May 2012</b>	<b>16 Jul 2012</b>	<b>17 Sep 2012</b>

## **215 - Psalms**

### **Course Description:**

The course writer gives each Psalm a title that represents a theme in the Psalm e.g. The Wings that Protect: Psalm 91. He then deals with the Theme of each Psalm, its use and gives Notes on individual verses. Each chapter ends with Study Suggestions which include Words, Content, Bible and Discussion and Research topics. Some of the examples for discussion relate to Asian countries. You will need to compare them with situations in your own context.

*If you complete this course successfully, you should be able to:*

- explain the role and place of Psalms within the Old Testament canon.
- describe the social and historical background of the Psalms.
- give the original meaning, the historical and social context and present relevance of selected Psalms.
- make connections between selected Psalms and present day situations.
- use Psalms in your personal and church worship as well as for specific occasions.

### **Course Material:**

1 ISPCK Textbook - "A Guide to the Psalms"

There are no TEEC workbooks for this course.

### **Assessments:**

Three (3) written assignments, there is no exam.

### **Assessment Dates:**

No extensions, penalties apply to late assignments

<b>Assignment 1</b>	<b>Assignment 2</b>	<b>Assignment 3</b>
<b>14 May 2012</b>	<b>23 Jul 2012</b>	<b>24 Sep 2012</b>

## **221 - Introduction to the New Testament**

### **Course Description:**

This course introduces you to the history, geography and religious context of Palestine in the time of Jesus. You will also be introduced to biblical criticism and the Gospels before moving on to the Acts of the Apostles and the Epistles.

**It is one of the compulsory courses for completing the Certificate of Competence.**

*If you complete this course successfully, you should be able to:*

- describe the historical, geographical and religious background of Palestine at the time of Jesus.
- place the major events of the New Testament on a timeline.
- outline the contents of any New Testament book.
- use a variety of methods to explain passages in the Gospels.
- use the knowledge and skills you have learnt in the course to present a Bible study, sermon or talk on a New Testament passage.
- inform others about the importance and value of the New Testament to Christians today.

### **Course Material:**

4 workbooks.

There are no textbooks for this course.

### **Assessments:**

Two (2) written assignments, and an exam.

### **Assessment Dates:**

No extensions, penalties apply to late assignments

<b>Assignment 1</b>	<b>Assignment 2</b>	<b>Examination</b>
<b>21 May 2012</b>	<b>20 Aug 2012</b>	<b>04 Oct 2012</b>

## **234 - Romans**

### **Course Description:**

Students will be introduced to the context and themes of Romans as the course begins. The author then helps you to understand the letter to the Romans by verse or section at a time under the sub-headings Outline, Notes and Interpretation.

At the end of each section you will be given examples and discussion questions under the heading Study Suggestions which help you to apply what is said to present day situations. Some of the examples relate to Asian countries. You will need to compare them with situations in your own context. There are also special focus sections which discuss particular themes which emerge from the book.

*If you complete this course successfully, you should be able to:*

- explain the book's role and place within the Old Testament canon;
- describe the social and historical background of the book;
- give the original meaning, the historical and social context and present relevance of selected passages;
- make connections between selected passages and present day situations.

### **Course Material:**

1 ISPCK Textbook - "A Guide to Romans"

There are no TEEC workbooks for this course.

### **Assessments:**

Three (3) written assignments, there is no exam.

### **Assessment Dates:**

No extensions, penalties apply to late assignments

<b>Assignment 1</b>	<b>Assignment 2</b>	<b>Assignment 3</b>
<b>23 Apr 2012</b>	<b>25 Jun 2012</b>	<b>27 Aug 2012</b>

## **235 - Philippians**

### **Course Description**

Students will be introduced to the context and theme of Philippians as the course begins. The author then helps you to understand the letter to the Philippians by verse or section at a time under the sub-headings Outline, Notes and Interpretation.

At the end of each section you will be given examples and discussion questions under the heading Study Suggestions, which help you to apply what is said, to present day situations. Some of the examples relate to Asian countries. You will need to compare them with situations in your own context. There are also special focus sections which discuss particular themes which emerge from the letter.

*If you complete this course successfully, you should be able to:*

- explain the book's role and place within the Old Testament canon;
- describe the social and historical background of the book;
- give the original meaning, the historical and social context and present relevance of selected passages;
- make connections between selected passages and present day situations.

### **Course Material:**

1 ISPCK Textbook - "A Guide to Philippians"

There are no TEEC workbooks for this course.

### **Assessments:**

Three (3) written assignments, there is no exam.

### **Assessment Dates:**

No extensions, penalties apply to late assignments

<b>Assignment 1</b>	<b>Assignment 2</b>	<b>Assignment 3</b>
<b>10 Apr 2012</b>	<b>18 Jun 2012</b>	<b>20 Aug 2012</b>

## **241 - Christian Doctrine**

### **Course Description:**

This course is an introduction to Christian doctrine - to what Christians believe. The first workbook looks at our belief in God as Trinity, and what Christians believe about humanity. The second and third workbooks cover who Jesus is and what he does for us and the world. The fourth workbook examines teachings on the Holy Spirit, faith and grace, and some questions on which Christians disagree.

**It is one of the compulsory courses for completing the Certificate of Competence.**

*If you complete this course successfully, you should be able to:*

- think and speak about the basics of your own faith;
- explain key Christian doctrines clearly and simply;
- apply these beliefs to the life of your church and community.

### **Course Material:**

4 workbooks.

There are no textbooks for this course.

### **Assessments:**

Two (2) written assignments, and an exam.

### **Assessment Dates:**

No extensions, penalties apply to late assignments

<b>Assignment 1</b>	<b>Assignment 2</b>	<b>Examination</b>
<b>23 Apr 2012</b>	<b>23 Jul 2012</b>	<b>09 Oct 2012</b>

## **251 - Early Church History**

### **Course Description:**

This course introduces you to the story of Christianity from the time of the New Testament to the year 500. It will help you to understand how the early Christians worshipped and what they believed. It deals with important issues like how the New Testament was written and collected, what kinds of ministry there were and some of the big arguments about doctrine. Very importantly, it shows you that Christianity has been an African religion from the very first days.

### **Outcomes:**

- If you complete this course successfully, you should be able to:
- describe the key features of the early Christian church.
- explain what being a Christian was like in the first days.
- show how your own Christian community is related to the early Church in doctrine, ministry and practice.

### **Course Material:**

2 workbooks

1 ISPCK Textbook - "The First Advance"

### **Assessments:**

Three (3) written assignments, there is no exam.

### **Assessment Dates:**

No extensions, penalties apply to late assignments

<b>Assignment 1</b>	<b>Assignment 2</b>	<b>Assignment 3</b>
<b>23 Apr 2012</b>	<b>25 Jun 2012</b>	<b>27 Aug 2012</b>

## **253 - South African Church History**

### **Course Description:**

This course introduces you to the story of Christianity in Southern Africa from the time of the arrival of the Dutch in 1652, through to the present day. It looks at missionary history and also at the history of local Christians. It examines the African Independent Churches as well as the major missionary denominations. It is a very important course for you to study if you want to understand how your own denomination or church came into being. It will also help you to think about ways in which the churches need to become more African.

*If you complete this course successfully, you should be able to:*

- describe the planting and development of Christianity in Southern Africa;
- identify your own and your church's place within the history of the church in South Africa;
- explain the tensions, differences and difficulties between traditions and denominations in Southern African Christianity;
- recognise how political events affected the history of the church in Southern Africa;
- discuss ways in which Christianity needs to become more local, more African, more contextual.

### **Course Material:**

4 workbooks.

There are no textbooks for this course.

### **Assessments:**

Three (3) written assignments, there is no exam.

### **Assessment Dates:**

No extensions, penalties apply to late assignments.

<b>Assignment 1</b>	<b>Assignment 2</b>	<b>Assignment 3</b>
<b>11 May 2012</b>	<b>13 Jul 2012</b>	<b>14 Sep 2012</b>

## **266 - Christian Ethics**

### **Course Description:**

Ethics is the study of right and wrong, of good and evil. The study of Ethics helps us make decisions based on Christian principles and basic human justice, through proper use of the Bible and a clear understanding of tradition, social rules, law and conscience.

Sexual Ethics covers a range of questions concerning sexual behaviour.

Economic Ethics looks at wealth and poverty, work and unemployment, rights and responsibilities.

Eco-ethics looks at our care for the natural, physical and social environments, and the ways in which we are affected by them.

*If you complete this course successfully, you should be able to:*

- Describe basic approaches to Christian ethical theory.
- Describe and engage in personal moral formation.
- Facilitate moral formation in your local church and/or social context.

### **Course Material:**

3 workbooks.

There are no textbooks for this course.

### **Assessments:**

Two (2) written assignments, and an exam.

### **Assessment Dates:**

No extensions, penalties apply to late assignments.

<b>Assignment 1</b>	<b>Assignment 2</b>	<b>Examination</b>
<b>30 Apr 2012</b>	<b>09 Jul 2012</b>	<b>10 Sep 2012</b>

## **270 - Called to Discipleship**

### **Course Description:**

This is a practical course which will help you to explore your response to every Christian's call to discipleship.

It will look at the connection between discipleship, ministry and mission. It will enable you to identify what lessons can be learnt from the Church's response throughout history. You will be challenged to look at the spiritual and contextual influences we face as disciples today. Finally we will briefly look at building healthy relationships, Christian leadership, and conflict management.

*If you complete this course successfully, you should be able to:*

- communicate your personal faith in a range of contexts;
- evaluate your own calling and ministry within the church and the community;
- describe the nature, history and different methods of Christian mission;
- apply Biblical models of transformation to perceived needs of the community.

### **Course Material:**

2 workbooks.

There are no textbooks for this course.

### **Assessments:**

Three (3) written assignments, there is no exam.

### **Assessment Dates:**

No extensions, penalties apply to late assignments.

<b>Assignment 1</b>	<b>Assignment 2</b>	<b>Assignment 3</b>
<b>14 May 2012</b>	<b>23 Jul 2012</b>	<b>24 Sep 2012</b>

## 272 - Preaching

### Course Description:

This is a practical course which will help you to develop skills in planning, preparing and preaching sermons and other Christian presentations, in church and community settings.

It will also challenge you to reflect on your own life as a Christian minister, so that you are living the life you preach about, presenting your life as a living sacrifice to Jesus, the Lord and Saviour whom you preach.

*If you complete this course successfully, you should be able to:*

- assess your preaching critically and identify areas where you need to grow and develop;
- prepare sermons and talks that are rooted in scripture and context;
- plan sermons and talks which have a clear structure;
- preach in a way that is effective, appropriate to the context, and faithful to the Christian gospel.

### Course Material:

3 workbooks.

There are no textbooks for this course.

### Assessments:

Three (3) written assignments, which includes a sermon.

### Assessment Dates:

No extensions, penalties apply to late assignments.

<b>Assignment 1</b>	<b>Assignment 2</b>	<b>Assignment 3</b>
<b>16 Apr 2012</b>	<b>02 Jul 2012</b>	<b>03 Sep 2012</b>

Assignment 3 - Methodist Local Preachers should note that this preaching assignment is different from the Trial Sermon required by the Methodist Church's Education for Ministry and Mission Unit (EMMU). Please use the correct forms supplied by TEE College and return them all with your assignment to the TEE College marker.

## **274 - Introduction to Pastoral Care and Counselling**

### **Course Description:**

This course is an introduction to pastoral care and the listening skills required to help those in need. Please note that it does not qualify you to be a professional counsellor.

*If you complete this course successfully, you should be able to:*

- Describe the role and qualities of a Christian pastoral counsellor.
- Identify local resources and support structures in your own church and community.
- Describe the basic biblical principles that underlie good practice in pastoral care.
- Describe the role of prayer in Christian pastoral counselling.
- Apply pastoral care principles to a variety of situations of human need within church and community contexts.

### **Course Material:**

1 workbook.

1 textbook - "Elements of Counselling"

### **Assessments:**

Two (2) written assignments, there is no exam.

### **Assessment Dates:**

No extensions, penalties apply to late assignments.

<b>Assignment 1</b>	<b>Assignment 2</b>
<b>22 Jun 2012</b>	<b>21 Sep 2012</b>

Please note that the second assignment is an extended piece of work (like a project) in your church or community.

## **276 - Spirituality - Walking closer with Jesus**

### **Course Description:**

This course will introduce you to a variety of ways of praying and help you grow your own prayer experience. You will also discover what a rule of life is and how to experience spiritual growth as a journey. The course includes a study of the work of the Holy Spirit and His Gifts as well as Grace and the Sacraments. You will be enabled to show God's love to people in times of need such as bereavement.

**NOTE: You must take this course or the Called to Discipleship course (270) as a compulsory course to complete the Certificate of Competence.**

### **Outcomes:**

*If you complete this course successfully, you should be able to:*

- Examine your prayer life and make decisions to grow in your relationship with God
- Develop spiritual disciplines which will help you walk daily with God.
- Explore a spirituality that includes both inward change and outward action.
- Explain the role of the sacraments and the work of the Holy Spirit in drawing us closer to the will of God.

### **Course Material:**

3 workbooks.

There are no textbooks for this course.

### **Assessments:**

Three (3) written assignments, there is no exam.

### **Assessment Dates:**

No extensions, penalties apply to late assignments.

<b>Assignment 1</b>	<b>Assignment 2</b>	<b>Assignment 3</b>
<b>07 May 2012</b>	<b>16 Jul 2012</b>	<b>17 Sep 2012</b>

## **277 - Christian Education**

### **Course Description:**

This course will equip you to prepare and present Christian Education events which a) recognise the needs of the audience as well as the stage of faith formation they are going through, b) include the Biblical patterns of teaching which we have inherited, c) incorporate sound educational practices such as the use of objectives/outcomes, visual aids, student participation and experience based learning.

*If you complete this course successfully, you should be able to:*

- communicate the role of Christian Education in general and for specific stages of development and spiritual formation;
- investigate and report on examples of God's Grace at work in people's lives through their Christian Education experiences;
- evaluate a Christian Education event in the light of what you have studied about the skills needed in the teaching/learning process;
- explain the value of experience based learning;
- plan a Christian Education series including advertising and evaluation questions.

### **Course Material:**

1 workbook.

There are no textbooks for this course.

### **Assessments:**

Three (3) written assignments, there is no exam.

### **Assessment Dates:**

No extensions, penalties apply to late assignments.

<b>Assignment 1</b>	<b>Assignment 2</b>	<b>Assignment 3</b>
<b>11 May 2012</b>	<b>13 Jul 2012</b>	<b>14 Sep 2012</b>

## **278 - The Church's Response to AIDS**

### **Course Description:**

This course explains the causes and effects of HIV/AIDS and explores some of the theological questions around the issue of HIV/AIDS. It is also a very practical course which contains material and ideas to equip you for this important ministry.

It is designed to enable you to get involved in the AIDS ministry of your church or even to initiate one, if this does not exist.

*If you complete this course successfully, you should be able to:*

- express your own Christian response to HIV/AIDS;
- explain the causes and modes of transmission of HIV/AIDS;
- speak into the lives of people affected by HIV/AIDS in a Christian way, by offering hope, encouragement and compassion;
- confront some of the theological questions with regard to HIV/AIDS;
- start an AIDS ministry in your church or community.

### **Course Material:**

2 workbooks.

There are no textbooks for this course.

### **Assessments:**

Two (2) written assignments, there is no exam.

### **Assessment Dates:**

No extensions, penalties apply to late assignments.

<b>Assignment 1</b>	<b>Assignment 2</b>
<b>29 Jun 2012</b>	<b>28 Sep 2012</b>

Please note that the second assignment is an extended piece of work (like a project) in your church or community.

## **281 - Guide to Religions**

### **Course Description:**

This course begins with a discussion of what religion is and then introduces you in Part Two, to four traditional religions; those of the Sudan, Ghana, New Zealand and Korea. Part Three deals with five "national" religions e.g. Shintoism, Judaism etc. Part Four covers three international religions; Buddhism, Islam and Christianity. The course ends with a discussion of religions of modern times.

*If you complete this course successfully, you should be able to:*

- show you understand what religion is;
- explain what makes us religious by nature;
- describe the beliefs and practices of the major religions;
- explain the different ways in which Christians may relate to members of other faith communities;
- express your own response to your faith and religion in the light of what you have learnt through the course.

### **Course Material:**

1 ISPCK Textbook - "A Guide to Religions"

1 TEE guide to the use of the textbook for this course.

### **Assessments:**

Three (3) written assignments, there is no exam.

### **Assessment Dates:**

No extensions, penalties apply to late assignments.

<b>Assignment 1</b>	<b>Assignment 2</b>	<b>Assignment 3</b>
<b>18 May 2012</b>	<b>27 Jul 2012</b>	<b>28 Sep 2012</b>