

D. Higher Certificate in Theology

The Higher Certificate in Theology is designed to:

- provide the knowledge, skills and values you will need to help you do theology in your context and in other less familiar contexts;
- help you think more deeply and critically about Scripture, the Church and a variety of contexts;
- enable you to put into practice - in church and community contexts - what you are learning;
- stimulate and develop your personal spirituality as you learn to incorporate your studies into your life and ministry;
- develop academic disciplines and competencies that will enable you to continue to study beyond this programme should you so wish;
- provide an introduction to general theological disciplines with the option to continue with a Diploma.

We recommend that:

- you register for no more than 60 credits if you study part-time;
- you set aside at least three hours of study time per week for each course;
- you give yourself more study time in the weeks leading up to due dates for assignments, as you may need to carry out practical work done away from your desk;
- you attend a tutorial group, if any are available near you.

This qualification does not automatically lead to ordination. Ask your church leaders for advice about the requirements for ministry in your church.

Accreditation

TEE College is registered with the Department of Higher Education and Training (DHET) as a Private Higher Education Institution, and it offers qualifications accredited by the Council on Higher Education. This qualification (H.Cert.Th) is registered with the South African Qualifications Authority at Level Five on the National Qualifications Framework with Learning Programme ID 73469.

Who may register for this qualification?

Any person wishing to register for the H.Cert.(Theology) must have passed Grade 12 / Standard 10 (South African National Senior Certificate), or equivalent.

Credits required for completion:

To complete the 120-credit Higher Certificate in Theology, you must:

- complete the Fundamental course (24 credits);
- complete all six Compulsory courses (72 credits);
- complete another two out of four elective courses - this is the student's own choice (24 credits).

Course Code	Course Name	Course Status	Credits
45130	Investigating our Christian World	Fundamental	24
45111	Introduction to the Old Testament	Compulsory	12
45121	Introduction to the New Testament	Compulsory	12
45251	Introduction to Spirituality	Compulsory	12
45241	Introduction to Theology	Compulsory	12
45261	Introduction to Christian Ethics	Compulsory	12
45269	Call to Discipleship	Compulsory	12
45131	South African Church History	Elective	12
45371	Pastoral Care	Elective	12
45378	Christian Proclamation: Preaching	Elective	12
45384	Pastoral Response to HIV & Aids	Elective	12

Recommended Study Path:

Unless otherwise directed by your church or by those responsible for your training, it is recommended that you:

- start with the Fundamental course 45130;
- continue with the compulsory courses before attempting any elective courses;
- select elective courses with a view to further study possibilities; *see Articulation & Progression below*;
- attempt no more than 60 credits in an academic year if you are studying part-time.

Each course “credit” requires about 10 hours of work. Therefore a 12 credit course requires about 120 hours. You will do this work between your registration with the College and the date of the final assessment in the course. This includes course work, and work done 'away from the desk' as well as preparation and writing of assignments and exams.

Articulation & Progression

Successful completion of the Higher Certificate in Theology will give entrance to the Diploma in Theology and will credit the first year's work. This means that it is possible to continue with the second year of the Dip.Th after completing the H.Cert (theology).

Your choice of electives on the Higher Certificate affects Diploma course selections. If you have completed Preaching, a Pastoral response to HIV and Aids, or South African Church history on the Higher Certificate, then these can't be repeated on the Diploma.

Study Fees

On the Higher Certificate programme:

- there is a *per annum registration administration fee - pay this once per academic year. Paying this fee alone does not register you!*;
- there is a *fee for each course - course 45130 has a different fee*;
- some courses have an exam and there is an *exam fee* to be paid at registration for each of those courses.

Higher Certificate Fees for 2012 (November 2011 to February 2012)	
Registration Administration Fee (<i>per annum</i>)	R 300.00
Exam Fee (add to courses 45111, 45121, 45241, 45261)	R 100.00
Full Course (12 credits)	R 870.00
Full Course (24 credits - 45130)	R 1,305.00
Repeat a Full Course (12 credits)	R 660.00
Repeat a Full Course (24 credits - 45130)	R 1,000.00
Repeat one assessment	R 280.00

Option A - Registrations for the Higher Certificate in Theology open on 01 November 2011 and close on 20 February 2012. If you register before 31 December 2011 then you qualify for these discounted fees:

Option A Discounted Fees for 2012 (to 31 December 2011)	
Full Course (12 credits)	R 740.00
Full Course (24 credits - 45130)	R 1,110.00
Repeat a Full Course (12 credits)	R 570.00
Repeat a Full Course (24 credits - 45130)	R 910.00

Still include the Registration Administration Fee and Exam Fees.

Option B - Registrations for the Higher Certificate in Theology open on 01 November 2011 and close on 20 February 2012. If you register before 15 January 2012 then you qualify for these discounted fees:

Option B Discounted Fees for 2012 (to 15 January 2012)	
Full Course (12 credits)	R 780.00
Full Course (24 credits - 45130)	R 1,175.00
Repeat a Full Course (12 credits)	R 630.00
Repeat a Full Course (24 credits - 45130)	R 975.00

Still include the Registration Administration Fee and Exam Fees.

Option C - If you are not able to pay your fees in full when you register, then you may pay a deposit for each course at registration and pay the balance in instalments up to June (*shown below*).

You can only register up to three courses using option C - any additional courses must be paid for in full when you register. If you register early you will qualify for a discount on those extra courses.

Instalment Option C (for each course - maximum 3)

FULL Fees for 2012

Pay DEPOSIT at registration and INSTALMENTS each month

New Courses	<i>12 Credit</i>	<i>24 Credit</i>
DEPOSIT to be paid at registration	R 395.00	R 335.00
1st INSTALMENT by 28 February	R 95.00	R 155.00
2nd INSTALMENT by 31 March	R 95.00	R 155.00
3rd INSTALMENT by 30 April	R 95.00	R 155.00
4th INSTALMENT by 31 May	R 95.00	R 155.00
Final INSTALMENT by 30 June	R 95.00	R 155.00
Repeat Courses	<i>12 Credit</i>	<i>24 Credit</i>
DEPOSIT to be paid at registration	R 335.00	R 475.00
1st INSTALMENT by 28 February	R 65.00	R 105.00
2nd INSTALMENT by 31 March	R 65.00	R 105.00
3rd INSTALMENT by 30 April	R 65.00	R 105.00
4th INSTALMENT by 31 May	R 65.00	R 105.00
Final INSTALMENT by 30 June	R 65.00	R 105.00

The Registration Administration Fee and any Exam Fees must be paid in full at registration.

Student Financial Aid

TEE College does not hold funds for bursaries. Please contact your denominational authorities as some churches do provide bursary assistance to their students. By registering early you will qualify for discounts on certain fees as shown above.

Assessment Dates - 2012

Course	Assessment 1	Assessment 2	Assessment 3
45130	09 Apr 2012	25 Jun 2012	03 Sep 2012
45111 E	02 Jul 2012	05 Oct 2012	
45121 E	16 Jul 2012	10 Oct 2012	
45131	14 May 2012	13 Aug 2012	
45241 E	09 Jul 2012	08 Oct 2012	
45251	11 Jun 2012	10 Sep 2012	
45261 E	23 Jul 2012	11 Oct 2012	
45269	04 Jun 2012	03 Sep 2012	
45371	21 May 2012	20 Aug 2012	
45378	18 Jun 2012	17 Sep 2012	
45384	28 May 2012	27 Aug 2012	

E - The final assessment for these courses is an Exam. You will receive information for the exam in late July.

No Extensions - no extensions are given. If you submit work after the due date but before the emergency date (which is shown in your assignment booklet) you will receive a penalty. Very late work (after the emergency date) will not be marked at all.

Note - If a due date falls on a date when the Post Office is closed (strike, public holiday, weekend, etc), then post your assignment on the very next working day (there is no need to phone the College or your marker). Keep a copy of your assignment. Keep your "proof of posting".

Course Descriptions

45130 - Investigating our Christian World: Introduction to Church History

Stream <i>Fundamental / Compulsory</i>	Level <i>Introductory</i>	Credits <i>24</i>
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Course Description:

This course will be useful for those studying theology for the first time or to those who have not studied for a long time.

If you complete this course successfully, you should be able to:

- Manage time, set goals and prepare well structured answers;
- Find, use and record sources of information correctly and accurately;
- Read, analyse and respond to texts relevant to theological study;
- Think critically and reflect theologically;
- Sort and arrange information for assignments and exams;
- Give a broad outline of church history and show it's relevance for today.

Course Outline

This course traces the history of Christianity from the early church to the modern era, highlighting the main events and how they impact on the modern Church. It combines study skills and history texts and uses them to help students to think critically and creatively and reflect theologically as well as developing writing skills and organizing their studies.

Course Material:

3 Workbooks

Assessments:

Three written assessments, no examination

Assessment Dates:

Assessment 1	Assessment 2	Assessment 3
09 Apr 2012	25 Jun 2012	03 Sep 2012

45111 - Introduction to the Old Testament

Stream
Compulsory

Level
Introductory

Credits
12

Course Description:

This course is an introduction to the Bible and especially the Old Testament. It gives the student an understanding of the historical and social background to the Bible. It surveys the books of the Old Testament giving information on their content and purpose. It will enable students to see the value of the Old Testament and its relevance for today.

If you successfully complete this course, you should be able to:

- explain how the Bible came to be written;
- outline the contents of the Old Testament books;
- place the major events in Israel's history, from Abraham to the return from Exile, on a timeline;
- inform others about the importance and value of the Old Testament today;
- relate the lives and experiences of Old Testament characters, especially the prophets, to issues people face today;
- value the Old Testament's link with the New Testament.

Course Outline:

This course looks at how the Bible came to be written and put together. It covers the historical and social background to the Old Testament. It looks at the purpose of the biblical writers. It gives an overview of the contents of the Old Testament with a focus on the history, prophets and writings. It explains exegesis and the value of the Old Testament for today.

Course Material:

2 Workbooks

Assessments:

One written assessment, and there is an examination

Assessment Dates:

Assessment 1	Examination
02 Jul 2012	05 Oct 2012

An "Exegesis booklet" it is available at R50 + postage.

45121 - Introduction to the New Testament

Stream <i>Compulsory</i>	Level <i>Introductory</i>	Credits <i>12</i>
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Course Description:

This course aims to give students an introduction to the New Testament and what it means for today.

If you successfully complete this course, you should be able to:

- Describe the historical, geographical and religious background of the New Testament.
- Outline the contents of the New Testament and the aims of the writers.
- Inform others about the importance and value of the New Testament today;
- Relate the teachings of the New Testament to issues people face today;
- Use the knowledge of the New Testament and the skills in exegesis to present Bible studies, sermons, talks etc .

Course Outline:

This course looks historical, religious and social background to the New Testament. It looks at the purpose of the biblical writers. It gives an overview of the contents of the New Testament with a focus on the teachings of Jesus. It explains exegesis and the value of the New Testament for today. It gives some practical guidance on how to run Bible studies etc for various age groups.

Course Material:

2 Workbooks

Assessments:

One written assessment, and there is an examination

Assessment Dates:

Assessment 1	Examination
16 Jul 2012	10 Oct 2012

An "Exegesis booklet" it is available from the College at a cost of R50 + postage.

45131 - South African Church History

Stream
Elective

Level
Introductory

Credits
12

Course Description:

To give students knowledge of the history of the church in Southern Africa so that they have a better understanding of how their denomination or church came into being in Southern Africa. It also aims to encourage students to think about ways in which the churches need to become more African.

If you successfully complete this course, you should be able to:

- Describe the planting and development of Christianity in southern Africa;
- Identify your own and your church's place within the history of the church in southern Africa;
- Explain the tensions, difference and difficulties between traditions and denominations in Southern African Christianity;
- Recognize how political events affected the history of the church in southern Africa;
- Discuss ways in which Christianity needs to become more local, African and contextual.

Course Outline:

This course introduces students to the story of Christianity in southern Africa from the time of the arrival of the Dutch in 1652, through to the present day. It looks at missionary history and also at the history of local Christians. It touches on African Traditional Religion and makes some comparisons with Christianity. It examines the African Initiated Churches as well as the major missionary denominations.

Course Material:

Textbook - A History of Christianity in South Africa

Assessments:

Two written assessments, no examination

Assessment Dates:

Assessment 1	Assessment 2
14 May 2012	13 Aug 2012

45241 - Introduction to Theology

Stream <i>Compulsory</i>	Level <i>Introductory</i>	Credits <i>12</i>
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Course Description:

The purpose of this course is to introduce students to various doctrines showing how they are relevant for today.

If you complete this course successfully, you should be able to:

- Think critically and creatively about what they believe
- Explain the key Christian doctrines clearly and simply
- Apply these beliefs to their lives and to their church and community.

Course Outline:

This course is an introduction to Christian doctrine and to what the church teaches. It covers the doctrine of God, anthropology, Christology, salvation, Jesus, the Holy Spirit, Revelation, Faith and the Church. It gives various approaches to these doctrines and raises some questions on which Christians disagree. It makes some connections between theological thinking and practical living showing how the doctrines can be applied to our lives, churches and our communities.

Course Material:

2 Workbooks

Assessments:

One written assessment, and there is an examination

Assessment Dates:

Assessment 1	Examination
09 Jul 2012	08 Oct 2012

45251 - Introduction to Spirituality

Stream

Compulsory

Level

Introductory

Credits

12

Course Description:

This course introduces students to Christian spirituality. It focuses on prayer and spiritual disciplines to help students grow spiritually.

If you complete this course successfully, you should be able to:

- analyse their own prayer life in the light of Christ's prayer life;
- reflect on an unfamiliar prayer experience;
- examine their own life in the light of Christ's commandment to love;
- describe the role of the Holy Spirit in their life and spirituality.

Outline of the Course

This course looks at a number of different forms of prayer in the light of Christ's prayer life. It describes a rule of life and various spiritual disciplines. It looks at the work and gifts of the Holy Spirit as well as grace and the role of the sacraments. It incorporates self growth and understanding in the light of faith. It includes both inward and outward spiritual expressions with an emphasis on the love of God.

Course Material:

2 Workbooks

Assessments:

Two written assessments, no examination

Assessment Dates:

Assessment 1	Assessment 2
11 Jun 2012	10 Sep 2012

45261 - Introduction to Christian Ethics

Stream

Compulsory

Level

Introductory

Credits

12

Course Description:

This course aims to give people knowledge of biblical and Christian ethics that will enable them to make informed, ethical decisions in the light of their faith. It gives them insight and understanding into current ethical issues in their own lives, the church and the broader community. It aims to help them to respond to these issues in a Christian manner with compassion and justice.

If you successfully complete this course, you should be able to:

- Describe and apply basic approaches to Christian ethical theory
- Use the Bible in a responsible manner in relation to ethical issues
- Describe the links between moral and spiritual formation
- Facilitate moral formation in their local church and community.

Course Outline:

This course describes and explains what ethics is. It focuses particularly on biblical ethics and responsible use of the Bible in ethical decision making, pointing out the dangers of simplistic biblical interpretation. It looks at the relationship of spiritual and moral formation and how to promote these in the church and the community. It covers the areas of sexual ethics, economic ethics and environmental ethics.

Course Material:

2 Workbooks

Supplementary document

Assessments:

One written assessment, and there is an examination

Assessment Dates:

Assessment 1	Examination
23 Jul 2012	11 Oct 2012

45269 - Called to Discipleship

Stream <i>Compulsory</i>	Level <i>Introductory</i>	Credits <i>12</i>
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Course Description:

This is a practical course that will help people to understand their faith and communicate it effectively. It will give people an understanding of mission and their calling. It will help people to identify and develop their gifts in order to minister in the Church and the community.

If you successfully complete this course, you should be able to:

- Communicate their faith in a range of contexts;
- Evaluate their own calling and ministry within the church and the community;
- Describe the nature, history and different methods of Christian mission

Course Outline:

This course gives an explanation of personal faith that will help people to clarify what they believe. It explains how to communicate personal faith in an effective manner in a number of different contexts. It looks at the calling of various people in the Bible and analyses how and why God calls people. It describes the spiritual gifts and helps people to identify their own gifts and how to use them to serve the Church and the community. It describes and discusses the importance of Christian mission and outlines the history and development of Christian mission in context. It analyses the relevance of mission models for today.

Course Material:

2 Workbooks

Assessments:

Two written assessments, no examination

Assessment Dates:

Assessment 1	Assessment 2
04 Jun 2012	03 Sep 2012

45371 - Pastoral Care

Stream
Elective

Level
Introductory

Credits
12

Course Description:

This course aims to give some basic skills in counselling and communication to help people be more effective in pastoral care

If you successfully complete this course, you should be able to:

- Describe the roles, duties and qualities of a Christian pastoral caregiver.
- Explain the biblical and Christian principles that underlie good practice in pastoral care.
- Describe the main elements of pastoral care.
- Apply pastoral care principles to a variety of situations of human need within the church and community.
- Identify local resources and support structures and when to refer people to these.
- Describe the role of prayer in pastoral care.

Course Outline

This course describes the roles of the pastoral caregiver and the qualities. It grounds these in a biblical perspective explaining the Christian principles that underlie good practice in pastoral care. It outlines various situations of need such as death, loss, sickness, poverty and other needs. It looks at the skills to help address these needs and well as basic counseling skills such as listening. It gives guidance as to when to refer people for further help. It looks at the role of prayer in pastoral care.

Course Material:

1 Workbook

Textbook - Elements of Counselling

Assessments:

Two written assessments, no examination

Assessment Dates:

Assessment 1	Assessment 2
21 May 2012	20 Aug 2012

45378 - Christian Proclamation: Preaching

Stream
Elective

Level
Introductory

Credits
12

Course Description:

The aim of this course is to develop practical skills in planning, preparing and preaching sermons and other presentations and teaching in Church and community settings.

If you successfully complete this course, you should be able to:

- Plan, prepare and present sermons and teaching that are rooted in scripture;
- Sermons and teaching are appropriate to for the audience/participants and for the context.
- Engage with people and facilitate group participation in educational events and workshops.
- Evaluate the effectiveness of their teaching and preaching and identify areas where growth is needed.
- Preach and teach in a way that is effective, appropriate to the context and faithful to the Christian gospel.
- Reflect on your own life and whether you “walk the talk”.

Course Outline:

This is a practical course. It describes and explains the skills needed in planning, preparing and presenting teaching events whether these are workshops, bible studies, talks or sermons. It discusses sensitively towards the context and an awareness of the needs of participants or the audience. This includes age, culture and gender awareness and sensitivity. It covers self awareness and helps people to reflect on their own lives and lifestyles. All this is done in the light of Christian faith.

Course Material:

1 Workbook & 1 Textbook - Preaching

Assessments:

Two written assessments, no examination

Assessment Dates:

Assessment 1	Assessment 2
18 Jun 2012	17 Sep 2012

45384 - Pastoral responses to HIV and Aids

Stream
Elective

Level
Introductory

Credits
12

Course Description:

This course aims to equip people to respond in an effective Christian manner to HIV and AIDS.

If you successfully complete this course, you should be able to:

- Explain the causes and modes of transmission of HIV and AIDS;
- Speak into the lives of people affected by HIV and AIDS in a Christian way, by offering hope, encouragement and compassion;
- Confront some of the theological questions with regard to HIV and AIDS;
- Give sensitive and appropriate teaching around the issues of HIV and AIDS;
- Minister in your church and community with regard to HIV and AIDS.

Course Outline:

This course explains the causes and effects of HIV and AIDS. It describes and explains Christian lifestyles and teaching that help to prevent the spread of HIV and AIDS. It explores some of the theological questions around the issue of HIV and AIDS. It is a practical course that contains material and ideas to equip people to minister in the context of HIV and AIDS.

Course Material:

2 Workbooks

Assessments:

Two written assessments, no examination

Assessment Dates:

Assessment 1	Assessment 2
28 May 2012	27 Aug 2012