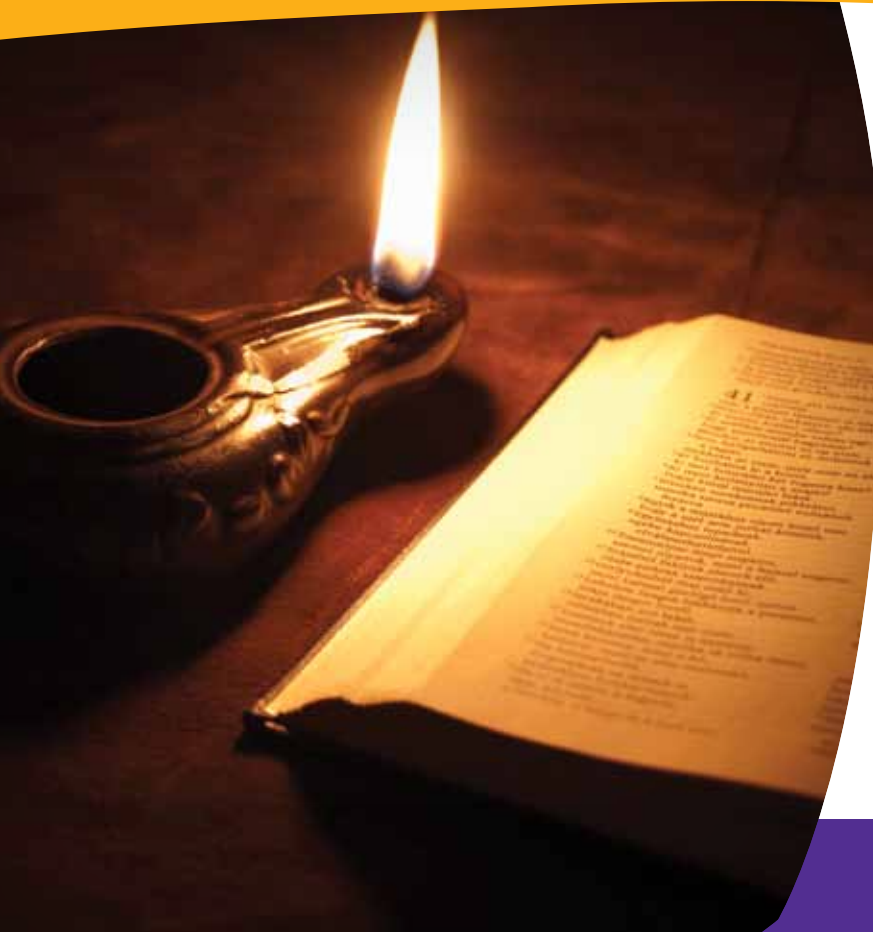


# CHRISTIAN MINISTRY PROGRAMMES

Equipping anyone, anywhere for ministry

NEW 2017



**Preparing you for ministry in:**

Christian Leadership and Management

Christian Worship

Christian Proclamation



Registered & accredited with the CHE, SAQA & DHET

**Is God calling you to ministry?**

**Have you been dropped in 'at the deep end'?**

**Do you want to enrich your current involvement in ministry?**

**Then TEE College's new Higher Certificates that focus on Christian Ministry may meet your need:**

- | They are designed for "coal-face" Christians
- | Practical work helps you do while you learn
- | The study track is straight-forward and easily paced
- | They serve as a "refresher course" for those who are in active ministry

**We believe that ministry is for all the baptised. While many TEE students are candidates for ordained ministry, many more simply want to grow in knowledge, faith, and ability, and so become better equipped for mission and ministry.**

**This brochure describes the programmes that TEE College has accredited and registered, which are recognised locally and internationally.**

**These new programmes use a rather different structure and approach from the College's established programmes: they are thematic, integrated, and inter-disciplinary – but maintain TEE College's strong practical focus on skilled, informed, and ethical ministry.**

**Are you new to TEE College?**

We are an ecumenical college, established in 1976 to support people from all walks of life as they respond to God's call to serve in the church and in mission in the world.

We ensure that our programmes are affordable and accessible, as our students across Southern Africa engage in studies that are useful to their contexts and that are open to the ecumenical family of Christian churches in Southern Africa.

**How our programmes work**

Our programmes are studied in distance-mode. The course materials contain everything you need (you don't need to buy anything extra). And you are encouraged to participate in local support and tutoring structures. And because our courses include practical work, it is important for you to be in conversation with your local minister about your studies.

As accredited programmes, these Higher Certificates are at Level 5 on the National Qualification Framework (equivalent to first-year university) and carry 120 credits. Each course is 12 credits, and the courses are semesterised, being offered twice in a year.

Entrance to the programmes is by National Senior Certificate (or equivalent). Alternatively, the TEEC Access Assessment gives you access if you do not have a formal NSC. The back page of this brochure explains the full range of the College's programmes.

## Laying the foundations

**All of the Higher Certificates in the Christian Ministry stream of programmes begin with the same four fundamental study areas.**

### What are the four study areas?

Four courses will take you on a pilgrimage, a journey of discovery, through key Christian themes: being called to follow Jesus, living the good news, serving the Christian community, and serving God's world. You will explore these themes through insights from the Bible and from various aspects of Christian theology such as missiology, ethics, spirituality, and Church history, and through other disciplines such as personality theory, change management, anthropology, and social analysis.

Each course requires on average 20 weeks of work (about 4 to 6 hours per week). You will study them in the order set out below – although you can register for two at a time, if you so choose.

#### 1. A person called by God:

##### An introduction to Christian discipleship

This course brings together aspects of the main theological disciplines, focusing them on a Christian view of living as a person called by God. It will help you to examine your call, character, and spirituality as a follower of Jesus. You will learn how to study and interpret biblical texts; explore the theological views of others; and grow your identity as a disciple.

#### 2. Called to share good news:

##### An introduction to the Christian gospel

This course explores the basic elements of what Christians believe. It will introduce you to a worldview that is centred on Jesus' proclamation of the good news of God's reign, and invite you to allow your life as a disciple to be deeply shaped by that good news.

You will also explore the biblical story: God's ideal for creation, humanity's place in this ideal, the problem preventing this ideal, God's solution to the problem, humanity's place in this solution, and responsibility for God's restored ideal.

#### 3. Serving in and through the Church:

##### An overview of the Church

This course introduces you to the story of God's people from biblical times until the present. You will also explore the Church as a place of worship, community life, mission, and spirituality, and reflect on issues such as the Trinity as the basis of the Church's life and witness, the shape of Christian worship, forms of ministry, the child in the Church, and dimensions of mission.

#### 4. The world in which we serve:

##### An introduction to missional care

This course explores the Church's role in proclaiming and living the good news. You will journey through the history of God's people in mission, and learn models and skills for analysing the needs of the people whom you serve as agents of God's mission. And then you will put these into action through a practical project in your local community.

*When you have completed your pilgrimage through these four courses, you will be able to journey more deeply into your chosen ministry focus as you work through the six core courses.*

### What if you have already done a Christian Ministry Higher Certificate, and want to study another one?

You can be credited for the four fundamental courses – and then continue with the first of the six core courses of the next programme. See the Christian Ministry Year Book for more information – also available on our website. Details are on the back page.

## Christian Leadership and Management

The Higher Certificate in **Christian Leadership and Management** is designed to equip you for the vital ministry of leading and managing a local church, community organisation, or similar institution.

Once you have completed the four **fundamental** courses described on page 3, you continue with these six **core** courses.

These courses introduce you to the biblical and theological principles of Christian leadership and management, and then to a range of specific skills, such as leadership for transformation, conflict resolution, decision-making, team roles, financial planning and management, and project management.

### The six core courses in this programme are:

- I Introduction to Christian leadership
- I Introduction to Christian management
- I Introduction to administration
- I Introduction to financial leadership and management
- I Introduction to team ministry and conflict management
- I Introduction to transformational leadership and project management

Assessment is by two written assignments (including some practical work). All study material is included in the course fee.

Each course requires about 20 weeks (one semester). You will need to study them in the order set out above – although you will be able to register for two at a time, if you so choose.



## Higher Certificate in Christian Proclamation

The Higher Certificate in **Christian Proclamation** is designed to equip you for the vital ministries of preaching, teaching the faith, and making the Gospel known in other ways.

Once you have completed the four **fundamental** courses described on page 3, you continue with these six **core** courses.

These courses introduce you to the practice of preaching and teaching that is biblical, theological, and ethical. You will learn how to prepare and deliver sermons, and to design worship services that enhance the sermon. You will also learn to communicate the Gospel in other contexts, such as weddings, funerals, small groups, and public or community occasions.

### The six core courses in this programme are:

- | Introduction to Christian proclamation
- | Preparing to speak – Biblical exegesis
- | Preparing to speak – Christian theology and spirituality
- | Preparing to speak – Preaching skills
- | Preparing to teach – Leading small groups
- | Speaking in different contexts

Assessment is by two written assignments (including some practical work). All study material is included in the course fee.

Each course requires about 20 weeks (one semester). You will need to study them in the order set out above – although you will be able to register for two at a time, if you so choose.

## Higher Certificate in Christian Worship

The Higher Certificate in **Christian Worship** is designed to grow your abilities as a worship planner and leader by helping you to develop the theological, spiritual, and ministerial knowledge and skills you need for this ministry.

Once you have completed the four **fundamental** courses described on page 3, you continue with these six **core** courses.

These courses introduce you to the history and theology of Christian worship, deepen your spirituality, train you to order corporate worship and lead a worship team, explore the meaning of 'Church' more deeply, and offer practical insight into the use of sound and other appropriate technologies.

### The six core courses in this programme are:

- | Introduction to Christian worship
- | Understanding the framework of worship
- | Spirituality for worship
- | Leading in worship
- | Contexts of worship
- | Technology for worship

Assessment is by two written assignments (including some practical work). All study material is included in the course fee.

Each course requires about 20 weeks (one semester). You will need to study them in the order set out above – although you will be able to register for two at a time, if you so choose.

## What's next?

**The three Higher Certificates described in this brochure are just the first in a planned range of programmes designed to equip people for specific Christian ministries.**

- A programme on **pastoral care** will focus on the principles of pastoral care, and teach basic skills in care and counselling in contexts such as the family, HIV/AIDS, life changes, and human suffering.
- A programme on **children's ministry** will equip people who work (or want to work) with children in the Church and/or in the wider community, aiming to enrich their current ministries and to equip them as advocates for children in Church and society.
- A programme on **youth ministry** will focus on equipping people who work mainly with adolescents and young adults, or who have a passion for that ministry and seek the appropriate knowledge, skills, and values.
- A programme on **church growth** will offer training in planting new churches, revitalising existing churches, and energising the people of God for holistic mission, especially in the form of personal evangelism.

TEE College is also designing a programme on **Religious Education** in partnership with the Catholic Institute for Education. This will equip educators in faith-based schools – and any others who are asked to teach the faith in schools or local churches – with the knowledge, skills, and attitudes they will need for this vital ministry.



## We're glad you asked...

Now that you have looked through this brochure, you may have a few questions about our **Christian Ministry Higher Certificates** that haven't yet been answered. For example:

### How do I register?

Download the forms from our website, or ask us to email them to you, or call us to have them posted to you.

### What does it cost to do one of these Higher Certificates?

The study fee schedule is on our website, or you can ask for it to be sent to you. New fees and forms are uploaded in October for the following academic year. Discount rates can apply, and limited terms are available.

### When can I start?

The registration dates for the Christian Ministry programmes are as follow:

#### First Semester

|                            |  |
|----------------------------|--|
| <b>Registrations open</b>  | <b>01 November</b>   |
| <b>Registrations close</b> | <b>15 January</b> ALL non-RSA students<br><b>31 January</b> ALL RSA students |

#### Second Semester

|                            |                                |
|----------------------------|--------------------------------|
| <b>Registrations open</b>  | <b>01 April</b>                |
| <b>Registrations close</b> | <b>15 May</b> ALL RSA students |

### How long does it take to complete one of these Higher Certificates?

Each of the ten courses in these Higher Certificates will take you one semester (about 20 weeks) to complete. If you successfully complete two courses a semester (the maximum allowable), you will achieve the qualification in two-and-a-half years. If you complete one course per semester, you will achieve the qualification in five years.

### What if I don't have a National Senior Certificate, or haven't studied at this level before?

You can attempt TEE College's Access Assessment. Through focused reading and tasks, it will help you, and us, assess your readiness to work higher education courses in the distance mode. It's ideal if you don't have the required matric qualification, or – even if you do – if you aren't sure whether you would manage the programmes we offer. The Access Assessment can be done at any stage during the year. Visit our website, or ask TEE College for more information.

### What do I get at the end of it all?

You will receive a fully-accredited Higher Certificate in the field of ministry for which you registered, granted by TEE College – Africa's largest institution of theological education, and widely-respected for equipping anyone, anywhere, for ministry.

### What can I do with my Higher Certificate?

You will be qualified to carry out ministry in the field you have studied with the required knowledge, skills, and values. And it will open the door to further study, should you wish to do so.

### How can I contact TEE College?

See our contact details on the back page.



## What else?

Apart from the **Christian Ministry** programmes described in this brochure, TEE College also offers the following **Theology** programmes:

**Higher Certificate in Theology (NQF level 5 – 120 credits)**

**Diploma in Theology (NQF level 6 – 360 credits)**

**Bachelor of Theology (NQF level 7 – 364 credits)**

These qualifications are designed primarily for people who are seeking, or preparing for, ordination to a part-time or full-time ministry in their church.

If you would like to learn more about these programmes, please download the Theology programme brochure from our website, or ask TEE College to send you one.

## Important Information

### Contact Details

#### TEE College

PO Box 74257 Turffontein South Africa 2140  
20 Gantner Street Haddon Johannesburg 2190

**Telephone** 011 683 3284

**Fax** 011 683 3522 **Fax2email** 086 574 9998

**E-mail** [admin@tee.co.za](mailto:admin@tee.co.za) **Website** [www.tee.co.za](http://www.tee.co.za)

### TEE College's bank details

**Standard Bank Branch:** Southdale

**Account number:** 201075814

**Branch code:** 006405

**Account name:** Theological Education by Extension College

All of the programmes described in this brochure are accredited by the Council on Higher Education (CHE) and are registered with the South African Qualifications Authority (SAQA).