

U. Access Assessment

The Access Assessment is designed to:

- evaluate your academic ability in relation to the knowledge and skills required for studies in theological disciplines;
- determine your readiness to study on a TEEC programme within the College's distance-learning context;
- determine the most appropriate level of study and progression path within TEEC's offered programmes;
- satisfy the relevant entrance requirement, upon successful completion and a positive recommendation for further study on TEEC programme/s.

This assessment is ideal for people who lack the secondary schooling certification normally required as part of a registered programme's entrance requirements, as well as for those who have not done much by way of formal study since completing their secondary schooling.

Students who have the necessary secondary schooling certification but but have not been involved in higher education can either use the Access Assessment as an evaluation tool to test appropriateness of intended study paths or alternatively can register for the Higher Certificate in Theology – which is a shorter, attainable qualification which has clear progression paths to other programmes.

The Access Assessment:

- does not replace or provide an alternative to secondary schooling certification (e.g. it is not an equivalent to, or replacement of, a National Senior Certificate);
- does not provide bridging or remedial support to students who are academically inadequate for study at tertiary level;
- has no value to other institutions. An Access Assessment result that recommends study on a TEEC programme is not an endorsement for entrance to study at another institution on a similar programme;
- is not a registered course or programme;
- does not give credit.

The Access Assessment is an internal evaluation tool for determining the academic readiness and ability of a person wishing to study on a

registered and accredited TEEC programme.

The assessment does not automatically lead to entrance / enrolment on a TEEC programme.

A successful assessment result simply indicates whether a student is granted entrance to an NQF level five, six or seven programme at TEE College. It provides no other guarantees, indicators, concessions or conditions.

A student still needs to register for a particular programme on the prescribed registration form, paying the relevant fees, during the registration period for that particular programme.

Accreditation

TEE College is registered with the Department of Higher Education and Training (DHET) as a Private Higher Education Institution, and it offers qualifications that are accredited by the Council on Higher Education (CHE).

The Access Assessment is not accredited or registered. It is an internal evaluation and assessment tool used by this College only. The result is not reflected on any academic record, and it does not form part of any programme.

Registration

Who may register for this assessment?

Any person wishing to gain entrance to a higher education programme at TEE College (or evaluate their readiness for such study) may attempt the access assessment.

The Access Assessment may only be attempted once.

The medium of instruction for all registered programmes at TEE College is English. A student needs to demonstrate competence in English as part of this assessment.

Registration period:

It is possible to register for the Access Assessment at any time during the year, using the prescribed registration form and paying the relevant fee.

Upon registration the student will be sent a textbook together with the assessment instrument. The student needs to submit the completed assessment instrument to the College for evaluation within three months of the registration date (the registration date is shown on the Confirmation of Registration letter).

It is important that the student works alone on the assessment instrument, without collaboration or assistance, and then to submit the completed assessment in time.

Once informed of a successful result the student will be able to register on one of the offered programme/s during the normal registration period/s for that programme. Some programmes have more than one registration period, which then allows students to start their studies in the middle of the academic year.

Articulation & Progression

The Access Assessment result will indicate which programme/s the student can gain entrance to. The standard College and programme regulations will apply, together with the usual rules for articulation and progression of the relevant programme.

Entering a programme through the Access Assessment does not in any way alter, exempt, condone or replace a programme's rules.

Study Fees

The fee for the Access Assessment is R350.00 (2013 academic year).

Either:

- deposit this amount to the College bank account and include your proof of deposit / EFT together with your registration form;
- complete and attach a Credit Card authorisation form together with your registration form.

Student Financial Aid

TEE College does not hold funds for bursaries. Please contact your denominational authorities as some churches do provide bursary assistance to their students.

Assessment description

Upon receipt of a duly completed and signed registration form together with the reconciliation of the payment of the fee, the registration will be evaluated and processed.

Students registered for the Access Assessment will be sent:

- Confirmation of Registration Letter
- SPCK text book: Understanding and Using the Bible (*which students keep*)
- Assessment Instrument (*A workbook in which students will write their answers and then submit in whole to the College*)

Instructions for completing the Access Assessment are contained in the Assessment Instrument. The student will work with the supplied textbook.

Once complete, the student is to submit the Assessment Instrument to the College (the address is supplied). This must be submitted no later than three months from the registration date shown on the Confirmation of Registration letter.

Assessment Instruments submitted after the three-month deadline will not be evaluated, and the student will forfeit the fee paid.

Once the evaluation is concluded, the student will be informed in writing if they have been successful, and if so which level of programme the College will offer them entrance to study.

Possible results are:

- entrance to a Higher Certificate
- entrance to a Higher Certificate or Diploma
- entrance to a Higher Certificate, Diploma or Degree

A student who does not have a successful outcome may not register to repeat the Access Assessment. They might consider study on one of the College's short-course (not registered) programmes:

- Award in Theology
- Certificate of Competence in Theology

Information explaining the various programmes offered by the College, as well as forms and the Rules, Regulations and Policies, can be found on the College website - www.tee.co.za