

## **B. General information**

TEE College was established in March 1976 to provide affordable, contextual theological education within a non-racist, non-sexist, and ecumenical setting. The College is governed by a Board of Directors in terms of the Higher Education Act and the Companies Act. It is in relationship with several participating churches.

The model of learning used by TEE College is “Distance-Learning by Extension”. This model began in Guatemala, Central America, when the churches were grappling with the problem of “bringing the seminary to students” when it was undesirable to uproot students and send them to a residential seminary.

The College's participating churches uphold the Extension relationship through their involvement in the academic work of the College and in their local support for students.

### **Participating Churches**

Anglican Church of Southern Africa (ACSA)  
Evangelical Lutheran Church of Southern Africa (ELCSA)  
Methodist Church of Southern Africa (MCSA)  
Roman Catholic Church (RCC)  
The Salvation Army Southern Africa Territory (TSA)  
United Congregational Church of Southern Africa (UCCSA)  
Uniting Presbyterian Church of Southern Africa (UPCSA)

### ***Mission Statement***

TEE College is: An accredited higher education institution offering theological education by extension which is accessible, contextual and ecumenical, to equip Christians for ministry in service to the churches of Southern Africa.

### ***Organisational Objectives***

The sole objective of the College is:

The provision of “higher education” by a “higher education institution” as defined in terms of the Higher Education Act, 1997 (Act No.101 of 1997), and in particular to be a theological education institution, which provides courses through distance learning to equip students for ordained or lay Christian ministries.

### ***Admission requirements***

Any adult will be admitted into studies provided that:

- he or she meets the educational and entrance requirements for the

programme for which he or she wishes to enrol.

- he or she can provide a certificate of good conduct from any previous higher education institution
- he or she does not have outstanding debt or library books from the Theological Education by Extension College.
- he or she is in good standing with this College - if a previously registered student of this College.

NOTE: All registrations are subject only to the discretion of the TEEC Exam Board. The Admission Process is described in the "How to register" booklet.

### **Language Policy**

The language of instruction is English.

### ***Important documents***

College Policies and Regulations are contained in the "*Rules, Regulations & Policies*" booklet. These are given in printed form to students at their first registration (and again at major revisions). Further copies can be requested or downloaded from the College website.

It is also very important that you familiarise yourself with the information in your programme Yearbook, the programme Study Aid.

We draw your attention to a few important points here - students are required to be familiar with the *Rules & Regulations*.

### ***Academic Records***

Transcripts of Academic Records are official documents and are only sent by post.

Deposit the required fee and include proof of payment plus delivery address with your request. Academic Records are not issued for students whose accounts are overdue.

### ***Student accounts***

Students with overdue accounts will not receive their results, nor will academic records be issued to them. Students who settle their accounts after results have been released need to request their results in writing. All monies paid to the College by the student will first be processed against any outstanding debt.

*Also see the Finance & Fees in the Rules & Regulations.*

## **Interest on Overdue Accounts**

Interest of 10% will be charged against all students who fail to settle their accounts as agreed at registration. Statements of account are sent to students.

## **Refund Policy**

Only course fees can be refunded. Administrative fees are not refunded. Students who cancel a course **in writing** before the first assignment is due will be charged a cancellation fee of 40% of the course fee. A course cancelled after the first assignment due date will have to be paid in full.

## **Student Financial Aid**

TEE College does not hold funds for bursaries. Please contact your denominational authorities as some churches do provide bursary assistance to their students.

## ***Student Support***

The majority of TEEC students enrol in the College's programmes as part of their own ministry and formational journey. As such they participate in local church training structures, including any activities arranged by the student's church for TEEC students. Given the practical nature of course work and assessment, your local minister is also an important resource and support.

Upon enrolment with the College your Confirmation of Registration letter provides contact details for markers / assessors.

The College library is able to assist with identifying and issuing library materials.

Academic staff at College are also able to assist with student queries.

## **Telephonic Support**

When asking someone for help by phone—a marker, a tutor, a minister, etc.—do be courteous.

Say who you are (have your student number available) and clearly explain what your difficulty is. Not everyone can answer your query right away. They might ask you to call them back at another time when they are better able to help you. Do not leave messages asking to be phoned back. Do not expect people to "give you the answers". They can help clarify something you don't understand, or point you to a resource that will help you.

## **Tutorials**

Several of the supporting churches of the College, through their local structures, organise tutorial support for students. These are not organised by the College, but when we become aware of local

tutoring events then we distribute that information to relevant students. If tutoring has been arranged in your area then we encourage you to participate.

### **Submitting your assignments**

See the "Submitting Assignments" information at the end of the Yearbook. Any "lost" or "anonymous" assignments can't be marked!

## ***Graduation***

### **Fulfilment of Requirements**

Students who complete all requirements for the various programmes offered by TEEC, and have settled their student accounts, graduate at an annual ceremony.

The College will inform you if you are graduating. Do not presume that you have qualified if you have not received official written confirmation from TEE College that you have qualified.

### **Date and Venue**

The date of the graduation is 08 May 2021 (which is a Saturday). Those graduating will be informed of the venue in Johannesburg during the year.

### **Guests**

Students may invite a limited number of guests to be present with them at the graduation. This number is dependent on the venue and the number of graduating students. Graduates will be informed of the number of guests they could invite, and are to confirm the actual number of invited guests for seating arrangements.

### ***TEE College's newsletter - "The Link"***

The College newsletter is published on occasion and includes information and news about the College and student activities. It is made available on the College website .

## College Programmes

TEE College offers several study programmes.

*The entrance requirements for each programme are established by law and are given in each programme's Yearbook.*

### Accredited programmes in Theology:

Higher Certificate in Theology  
Diploma in Theology  
Bachelor of Theology

Programme	Courses	NQF Exit Level	Language	Credits
Higher Certificate in Theology	10 half courses	5	English	120
Diploma in Theology	18 Courses	6	English	360
Bachelor of Theology	17 Courses (14 full + 3 half)	7	English	364

### Accredited programmes in Christian ministry:

Higher Certificate in Christian Leadership & Management  
Higher Certificate in Christian Proclamation  
Higher Certificate in Christian Worship  
Higher Certificate in Pastoral Care  
Advanced Certificate in Religious Education

Programme	Courses	NQF Exit Level	Language	Credits
Higher Certificate in Christian Leadership & Management	10 half courses	5	English	120
Higher Certificate in Christian Proclamation	10 half courses	5	English	120
Higher Certificate in Christian Worship	10 half courses	5	English	120
Higher Certificate in Pastoral Care	10 half courses	5	English	120
Advanced Certificate in Religious Education	8 half courses	6	English	120

*These are the first of seven Higher Certificates in Christian ministry that are being developed by the College*

It is the responsibility of the student to ensure that they register on the correct programme. It is usually not possible to change between programmes once studies have begun.

Students who are studying towards formal recognition of ministry (by licensing, commissioning or ordination through their church) must ensure that they make the correct selection of programme and courses to meet their church's requirements. Although College staff might give advice regarding particular courses, it is the student's responsibility to register appropriately to meet their church's requirements.

If you need further information on any of the programmes then see the website or request the relevant brochure from the College.

## Academic Staff on Accredited programmes

Dr	Badenhorst	A	PhD
Ms	Baxter	M	B.Th
Mrs	Beneke	R	B.Th (Hons)
Ms	Bvute	T	B.Th(Hons)
Mr	Cameron	C	BA (Hons) Religious Studies
Rev	Chabani	C	B.Th
Ms	Du Toit	LJ	BA (Hons) Religious Studies
Rev	Dumisa	J	B.Th
Rev	Dunsmuir	C	B.Th, M.Phil
Dr	Dyssel	A	D.Th
Rev	Gallant	J	DipTh, DipEd
Rev	Groepe	R	B.Th
Rev	Harvey	D	B.Th
Rev	Hepburn	J	B.Th(Hons)
Mrs	Hoogbaard	RM	MTh
Mrs	Hoy	B	B.Th(Hons), MTh
Mr	Joseph	S	B.Th(Hons), M.Ed
Dr	Joubert	L	D.Th
Mr	Kafunsila	R	BTh
Mr	Kambula	ZM	BTh
Rev	Khanye	J	B.Th(Hons)
Rev	Khoele	A	M.Th
Rev	Kuschke	H	M.Phil
Rev	Lancaster	H	B.A(Div)
Rev	Lane	P	B.Th(Hons)
Ms	Lategan	C	B.Th(Hons)
Ms	Laubscher	D	M.Th
Mr	Legote	KJ	BTh

Rev	Lekoko	PC	BTh
Mr	Lobese	P	BTh
Rev	Lotz	C	B.Th(Hons)
Mrs	Mabusela	M	BTh(Hons)
Rev	Mapiyeye	B	B.Th
Mr	Mashabela	JK	MTh
Rev	Mashinini	D	MTh
Rev	Mathe	PB	BTh(Hons)
Rev	Mbaru	V	MTh
Mr	Mdletshe	NS	BTh(Hons)
Rev	Mjikeliso	F	B.Th
Fr	Mkhabela	S	DipTh
Rev	Mokhutso	J	B.Th
Mrs	Mokhutso	D	B.SocSc
Dr	Molete	R	PhD
Rev	Moloi	E	M.Th
Br	Morobi	SJ	BTh
Mr	Mpungose	SS	DipThMin
Dr	Mtshayisa	VE	PhD
Mr	Muller	NA	BTh
Mr	Muluse	L	B.Th, MEd
Mrs	Ningiza	PZ	BTh
Rev	Nkale	G	B.Th
Mr	Ntombela	M	B.Th
Rev	Nxumalo	D	B.Th(Hons)
Mr	Nyasha	W	M.Ed, B.A(Hons) (Religious Studies)
Mr	Phiri	M	M.Th
Mrs	Phori	M	B.Th
Dr	Pooe- Monyemore	MB	PhD, BTh
Fr Dr	Prior	A	DTh
Mr	Rabie	N	Dip.ThMin, B.Ed, M.Ed
Mr	Racheku	M	B.Th
Mr	Raedani	T	DipTh
Rev	Raphahlela	N	BTh(Hons)
Rev	Sebowane	C	M.Th
Mr	Shula	M	B.Th, MEd
Ms	Stark	M	M.Phil
Ms	Steenkamp	A	M.Th
Mr	Tayler	H	BA, LLB, BA(Hons)(Theol), BA(Hons)(Greek)
Mr	Tefu	SC	DipTh
Mr	Tem	RM	MTh
Mrs	Van De Laar	D	BA(Hons), HEd, MTh

Ms	Wites	NP	BTh(Hons)
Dr	Zeze	WSD	PhD

### ***College Staff***

Ms M. Baxter

Rev C. Dunsmuir

Rev D. Laubscher

Ms A. Lethema

Mrs A. Lendrum

Ms E. Letseng

Ms M. Nkhape

Mr E. Nkhumane

Mr L. Nortje

Mrs G. Oosthuizen

Mrs M. Senekal

Mrs D. Van De Laar